

REGULAR MEETING OF THE BOARD OF TRUSTEES

June 19, 2012

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday June 19, 2012, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Mark Kienstra, Chairman
Kevin Kelso, Treasurer
Bob Bess, Building, Commissioner
Walter Rust, Public Works, Commissioner
Will Larson, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President-Lindbergh Board of Education, Officer Thomeczek, St. Louis County Police, Sergeant Apsolon, St. Louis County Police and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Mark Kienstra.

PLEDGE OF ALLEGIANCE

ROLL CALL

Will Larson conducted roll call, all members were present.
Mark Kienstra announced a quorum.

MINUTES

REGULAR BOARD MEETING –May 15, 2012

- Small changes to the regular board meeting minutes as follows: Change Mat to May under May Disbursements, finish sentence under village clerk-a complete database & adjustment on May Disbursements by \$0.20.
- Bob Bess motioned, seconded by Kevin Kelso, to approve the May 15, 2012, meeting minutes with corrections. On voice vote, the motion unanimously passed.

TRUSTEES' REPORTS

TREASURER'S REPORT-KEVIN KELSO

- Beginning Balance \$255,565.19, Receipts \$16,310.26, Disbursements \$19,873.83, Ending \$252,001.62.
- Bob Bess motioned, seconded by Kevin Kelso, to approve the May Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- June Disbursements \$23,337.39
- Nothing unusual in June Disbursements.
- Walter Rust motioned, seconded by Bob Bess, to approve the June Disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK-WILL LARSON

- All Business license applications are out and are starting to get them back. Expecting all business licenses to be returned by the end of the month.
- There has been one Sunshine Law request, which is currently being worked on.

BUILDING COMMISSIONER-BOB BESS

- There are 8 chickens living in the village, 2 chicken permits have been applied for and approved.

- Inventory was completed on the tables and chairs in the lower level. There were a few chairs and one table missing. Bob spoke with the board and checked before the meeting this evening and the missing items have been returned anonymously.
- Would like to ask the board to consider repealing the ordinance disallowing the out buildings/storage sheds. Storage sheds have come a long way since this ordinance was enacted.

PUBLIC WORKS COMMISSIONER-WALTER RUST

- The Street Spec Sheets for the Bid Package has been completed and sent out to six companies. Three of them have been returned, one did not respond, one company said they would be too high so they would not respond, and the other dropped theirs in the mail yesterday.
- The landscaping contract will be up on September 1. Walter will be putting together a bid package to send out to various companies. Has spoken to a few companies and a 3 year contract is preferable. The contract will include, grass cutting, trimming, maintaining bushes, and debris in streets.

MIKE THOMECZEK-POLICE OFFICER REPORT

- There have been some vehicle break-ins this month. These were all vehicles that had been left unlocked and items left inside. The thief has been identified and will be picked up.
- There have been some instances where people are ringing the doorbells and running away. Teenagers are suspect but cannot rule out a potential burglar trying to see if the resident is home.
- If you see someone suspicious call the non emergency line at the precinct 314-315-4266.

CHAIRMAN-MARK KIENSTRA

- The website is almost up and running. It is still under the .org and we expect it to be up under the .us site soon.

VILLAGE ATTORNEY-RICHARD MAGEE

- Finalized the police contract ordinance.
- Prepared and end user license agreement for Sam Chambers.
- Worked on the Berrishiem Ordinance Violation Appeal. Discussion on the process. Expect the case to be completed Early Fall.

UNFINISHED BUSINESS

- No unfinished business

NEW BUSINESS

- Budget Officer
 - Mark Kienstra stated Dr. Joe Forand was budget director for 20 years and resigned in April 2012. During the time he held the position; the town hall was built with cash on hand and has over \$250,000 in the bank.
 - Nominations for new budget director
 - Mark Kienstra nominated Ed Balmes for Budget Director. He has a Master of Accountancy and is a CPA at the firm, Meyer, Balmes, and Associates in Chesterfield, Missouri.
 - No other nominations.
 - Resolution 660.12 appointing a Village Budget Officer, whereas the vacancy exists in the position of the Village Budget Officer of the Town of Grantwood Village.
 - Will Larson Read Bill No. 660.12.
 - On voice vote, the Resolution 660.12 passed. (4 AYES, 1 ABSTAIN)

- Fiscal Year 2013 Budget Presentation

- Presentation of FY2013 Budget by Ed Balmes.
- Discussion on the FY2013 Budget
- Bob Bess motioned, seconded by Kevin Kelso to read Bill 661.12
- Will Larson read Bill 661.12
- On voice vote the Bill unanimously passed
- Discussion on creating a Budget Committee

VILLAGERS/QUESTIONS COMMENTS

ADJOURNMENT

Will Larson motioned to adjourn the meeting, seconded by Kevin Kelso. On voice vote, the motion was unanimously approved. The next Board of Trustee meeting will be held on Tuesday July 17, 2012 at 7:00 P.M. The meeting closed at 8:10 pm.

Respectfully Submitted,


Chairman

Attest:


Village Clerk

