

REGULAR MEETING OF THE BOARD OF TRUSTEES
December 20, 2011

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday December 20, 2011, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Cathy Forand, Village Chairman
Mark Kienstra, Treasurer
Bob Bess, Building Commissioner
Kevin Kelso, Public Works Commissioner
Pat Williams, Village Clerk

Also present were: Village Attorney, Rich Magee; Dr. Joe Forand, Budget Director; Kathy Kienstra, Vice President-Lindbergh Board of Education, Officer Thomezchek, St. Louis County Police, Captain Mike Dierkes, St. Louis County Police, Sergeant Apsolon, St. Louis County Police, Michael Vogt, Prosecutor, and Jennifer Merritt, Secretary. The meeting was called to order at 7:00 P.M. by Cathy Forand. Pat Williams conducted roll call, and Cathy Forand announced a quorum.

PLEDGE OF ALLEGIANCE

MINUTES

REGULAR BOARD MEETING –November 15, 2011

- No changes to the regular board meeting minutes.-Bob Bess Motioned, seconded by Kevin Kelso, to approve the November 15, 2011, meeting minutes as stated. On voice vote, the motion unanimously passed.

APPOINTMENT OF VILLAGE PROSECUTOR- MICHAEL VOGT

- Michael Vogt has been selected for the replacement of Richard Magee as Village Prosecutor for Grantwood Village. Mr. Vogt is from the law firm Vogt & Howard. He is a longtime resident of the Affton area and is involved in the community with the Affton Chamber and the Affton High School Association. Mike has also served in the Missouri House of Representatives.
- Cathy Forand motioned, seconded by Mark Kienstra, to read the Resolution for the appointment of Michael Vogt as Prosecutor for the Town of Grantwood Village.
- Pat Williams read the resolution 2011.9
- Mr. Vogt has agreed to the rate of \$125.00/hour, which is a lower rate than previously paid.
- On voice vote, the motion unanimously passed. Resolution 2011.9 was adopted.

TRUSTEES' REPORTS

TREASURER'S REPORT- MARK KIENSTRA

- Beginning Balance \$162,217.66, Receipts \$21,581.78, Disbursements \$26,065.67, Ending \$157,733.77.
- Received a refund of \$421, for the overpayment from the ICC for the code books that were purchased last year.
- Mark Kienstra Motioned, seconded by Bob Bess, to approve the Treasurer's Report for November as stated. On voice vote, the motion unanimously passed.
- December Disbursements \$23, 306.71. The disbursements includes Holiday cookies for the Police and Fire Departments, Flowers for Emily, Payment to Advance mailing for the newsletters, cash for Employee Holiday Gifts, Affton Chamber of Commerce annual dues of \$240.00, and a check for \$150.00 to Cathy Forand for reimbursement for copies made for the last month meeting and for paying for the minutes for the police phone.

- Mark Kienstra Motioned, seconded by Bob Bess, to approve the December Disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK-PAT WILLIAMS

- Completed the Board of Election Paperwork. The filing is now open as of today. If you would like to file contact Pat Williams to arrange a time to meet at the Village Hall.
- Attended the Lindbergh School District Breakfast.
Met with Tim Goode from the Ulysses S. Grant Historic Site and Andy Elmore from Grant's Farm to discuss Grant Road. Tim Goode had informed Trustees of a Federal Grant opportunity that would provide funds for enhancement of an area along Grant Road. A grant was written and submitted for \$49,500. It is entitled, "The Grantwood Village Historic Corridor Enhancement and Safety Project." The application requested funding for paving one gravel area along the shoulder of the road, eliminating a second gravel area and replacing with greenery, installation of six solar-powered lights, and a sign at the intersection of Grant Road and Highway 30. There have been some requests for additional information and those have additionally submitted. Grantwood Village is the only municipality to apply for this grant. The decision on the funding can come anywhere from one day to five months from the date of submission.

BUILDING COMMISSIONER-BOB BESS

- No requests for Permits
- The resident who put up the fence on Whitehaven that is in violation of our Ordinance has been summoned and is to appear in court in January.

PUBLIC WORKS COMMISSIONER-KEVIN KELSO

- Received a few bids on pot hole repair on Bracken, Paragon, and Rock Forest. The first bid from B & D Pavement Maintenance was for \$78/yard for a total of \$5,600, the second was from Domian Asphalt and Paving was for \$48/yard for a total of \$2,880.
- Mark Kienstra motioned, Bob Bess seconded, to authorize the Chairwoman to enter into a contract with Domian Asphalt and Pavement and to approve up to \$3,500 for the pot hole repair. On voice vote, the motion was unanimously passed.
- Received a couple bids for sign repairs. There are 10 signs that need to be replaced and five that would be put in inventory. The bid from Fast Signs was \$2.00 cheaper than McClay Signs. Fast Signs bid was for \$1055.80 and McClay \$1057.79.
- Kevin Kelso motioned, Mark Kienstra seconded, to approve the Fast Signs bid for sign replacement of \$1055.80. On voice vote, the motion was unanimously passed.
- Still trying to get the reimbursement for the cul-de-sac and island repair from the truck. Hope to have some answers by next meeting
- The posts for the entrance signs that have just been replaced are in need of repainting. Have received a verbal bid on the cost to repaint the 10 sign posts. The cost came in at \$45/post which includes sanding and 2 coats of fresh paint.
- Mark Kienstra motioned, seconded by Bob Bess to authorize the Chairwoman to engage in a paint contract not to exceed \$450.00. On voice vote, the motion was unanimously passed.

MIKE THOMECZEK-POLICE OFFICER REPORT

- It has been a crime free month in Grantwood Village.
- There has been an outbreak in Affton of Jewelry thefts. Be mindful of people in your house and where your valuables are. Also contact the police if you see anyone suspicious.

NEIGHBORHOOD WATCH-GENNY WEBELHUTH

- The Statistics are up for burglaries. Make sure your homes are secure. Burglars do not like noise, breaking glass, or light. If it takes more than 60 seconds to enter your home the burglar may think twice about targeting your home. A third of the break-ins are no force, which means that the burglar does not have to break in; they come in through unlocked doors or windows. The following are steps for prevention. (1) have a solid wood door with a deadbolt, (2) be cautious, (3) belong to the neighborhood watch, (4) do not leave ladders against your house and leaving tools out, (5) do not put your name on the mailbox, (6) do not hide keys outside, (7) only give your car key when getting your car repaired, (8) Do not leave your garage door standing open or your car doors unlocked. Some other tips are leave your TV or radio on when out, using timers for lights inside and out and motion lights. For longer periods that you will be away contact the police so they can do vacation checks or get a house sitter.

CHAIRWOMAN-CATHY FORAND

- Cathy has responded to 60 phone calls at home, 112 emails and 16 phone calls at the town hall.
- The welcome signs have been installed. Thanks to the Brimers for their hard work.
- The newsletters have gone out.
- Met with Tim Goode and Andy Elmore on the Federal Grant. This was the first grant that Grantwood Village applied for since the FAST COPS Grant, in 1995.
- Completed the annual tradition of delivering cookies to the three firehouses, and the 3rd precinct.
- The larger flags came in that Tim Goode ordered for the Grant Historic Site. The new size now matches the state flag size.
- Christmas at Whitehaven was last Saturday and was a very nice event. Everyone was encouraged to try to attend it next year if possible.
- Holiday gifts were given to the Grantwood Village employees including Officer Mike Thomezchek, Jennifer Merritt and Sandy.

VILLAGE ATTORNEY-RICHARD MAGEE

- Worked on a contract for snow removal
- Revised the Chicken Ordinance
- Prepared the summons for the fence ordinance violation.

UNFINISHED BUSINESS

- CHICKEN ORDINANCE
- Mark Kienstra motioned, seconded by Kevin Kelso to do a second reading by title on Bill No.658 which is an ordinance amending Chapter 205, Animal Regulations, and Section 215.010, Nuisances affecting Health, of the Town of Grantwood Village Municipal Code relating to the Keeping of Chickens. On voice vote, the motion unanimously passed.
- Pat Williams read Bill No.658
- Sergeant Mike Martin, who is a resident and a police officer in the area, described a recent call. A chicken coop was in a garage. The homeowner put a heat lamp in the coop to keep the chickens warm and the light caught fire and burned the back of four houses along with the coop and chickens.
- Elise Vandover stated that there is no need for a heat lamp or any other type of heating. The chickens are able to keep themselves warm as long as they have a properly built chicken coop with insulation.
- Discussion took place on amending the chicken ordinance to ban all forms of heat/power in the chicken coop.
- Bob Bess motioned, seconded by Mark Kienstra to amend the chicken ordinance to include the following: The coop shall not contain any external electrical, gas, or other power source. On voice vote the motion unanimously passed.
- Mark Kienstra motioned, seconded by Bob Bess to adopt Bill No. 658 as amended.

- Pat Williams conducted Roll Call Vote, Bob Bess AYE, Cathy Forand AYE, Mark Kienstra, AYE, Kevin Kelso AYE, Pat Williams AYE. Bill No. 658 becomes Ordinance 658.11
- A rough draft of the permit for chickens is being worked on and it will be available online to download and send to Bob soon.

NEW BUSINESS

- No New Business

VILLAGER'S QUESTIONS/COMMENTS

- Walter Rust- 58 Grantwood Lane- Clarification on Disbursement of \$6,000 for the leaf pick up. Cathy Forand explained that this cost was due to leaf pick up in the islands and the bird sanctuary.
- Mike Martin- 7401 Raleigh-Suggested using a leaf contractor for the entire village and each resident pay a portion of the bill.
- Genny Webelhuth-7401 Whitehaven-Comment on using a leaf contractor.
- Mike Martin-7401 Raleigh - additional comment on using a leaf contractor.
- Pat Jones- 6 Grantwood Lane- Discussion on what the Grant would be paying for along Grant Road.

ADJOURNMENT

Mark Kienstra motioned to adjourn the meeting, seconded by Bob Bess. On voice vote, the motion was unanimously approved. The next Board of Trustee meeting will be held on Tuesday January 17, 2012 at **7:00 P.M.** The meeting closed at 8:15 pm.

Respectfully Submitted,

Chairman

Attest:

Village Clerk