

## REGULAR MEETING OF THE BOARD OF TRUSTEES

January 15, 2013

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday January 15, 2013, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Mark Kienstra, Chairman  
Kevin Kelso, Treasurer  
Bob Bess, Building, Commissioner  
Walter Rust, Public Works Commissioner  
Will Larson, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President-Lindbergh Board of Education, Officer Thomeczek, St. Louis County Police, and Sergeant Absolon, St. Louis County Police, Captain Mike Dierkes, St. Louis County Police.

The meeting was called to order at 7:00 P.M. by Mark Kienstra.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Will Larson conducted roll call, all members were present.  
Mark Kienstra announced a quorum.

### MINUTES

#### REGULAR BOARD MEETING –December 18, 2012

- One correction to the December 2012 Meeting minutes. The disbursement on the Municipal Bond Account.
- Bob Bess motioned, seconded by Walter Rust, to approve the December 18, 2012, meeting minutes as corrected. On voice vote, the motion unanimously passed.

### TRUSTEES' REPORTS

#### TREASURER'S REPORT-KEVIN KELSO

- Beginning Balance \$280,200.67, Receipts \$75,431.96, Disbursements \$23,936.47, Ending \$331,696.16.
- Bob Bess motioned, seconded by Walter Rust, to approve the December Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- January Disbursements \$65,706.89
- Discussion on January Disbursements
  - The Placement of Check #13369, should have been under transfers not roads/bridges.
  - Discussion on new bank account.
  - Discussion on Dollar amount for Check #13369
- Bob Bess motioned, seconded by Kevin Kelso to approve January Disbursements. On voice vote 4 AYE, 1 Nay (Walter Rust) The motion passes.

#### VILLAGE CLERK-WILL LARSON

- Discussion on Directory, Presentation of bids for Directory printing and mailing. Decision to go with Advance Mailing. The newsletter/Auto Decal Letters will be included in directory mailing.
- Will Larson motioned, seconded by Bob Bess to approve the payment of \$406.05 for the Advance Mailing quote plus the bulk mail rate. On voice vote, the motion unanimously passed.
- Discussion on sending out the newsletter semi-annually vs. quarterly.
- One solicitors permit has been reissued, for Bill Hund with Realty Executives.

- Today was the last day for elections candidacy sign up. There were a total of six candidates, Bob Bess, Mark Kienstra, Kevin Kelso, Doug McCormick, Terry Humes, and Steve Kohlberg.
- Postal Inspector investigation of mail tampering by Village Clerk Will Larson has been resolved, and he agreed to provide supporting documentation verifying its resolution to Chairman Mark Kienstra.

#### BUILDING COMMISSIONER-BOB BESS

- Discussion on the possibility of looking into changing the ordinance to allow for storage units in the village.

#### PUBLIC WORKS COMMISSIONER-WALTER RUST

- There has been a plan of action formed for about 12,000 sq feet of concrete slabs in Forest Haven, to get bids , Walter will get a copy and look it over and get started on the bidding process.
- Discussion on the Salting and Snow Plowing determination. Discussion on referring to other members of the board if unavailable or if unsure of when to start salting/plowing.
- The Grant Road Project is underway. We now have a project # and have received an email from Jim Schmidt from MODOT with the proposed project agreement attached to it. The trustees will need to look it over and get back with Walter with any changes or questions. The soliciting of bids is completed by MODOT and the bids will be sent to the Town Hall for all the trustees to look over. Mr. Schmidt feels as though we will get this project completed by year end as long as we follow each step carefully. Walter will compose a spreadsheet with timeline for the Trustees to follow the progress. The financial aspect is that the Village will incur the costs and then be reimbursed up to the grant amount \$49,500.00

#### CHAIRMAN-MARK KIENSTRA

##### MIKE THOMECZEK-POLICE OFFICER REPORT

- No incidents to report.
- Going into the coldest part of the season, don't forget to check on your elderly neighbors.
- Genny Webelhuth added from the neighborhood watch meeting, that when you are warming up your vehicle in the morning, to remember to lock your doors so your car does not get stolen.

#### VILLAGE ATTORNEY-RICHARD MAGEE

- Preparation of Resolution and two ordinances.
- Research on state statutes on sewer lateral program

#### UNFINISHED BUSINESS

- Sewer Lateral Program
  - Resolution #666 Submitting the Proposal to Establish a Sewer Lateral Repair Program in the Town of Grantwood Village, Missouri to a vote.
    - Kevin Kelso motioned to read the resolution by caption, seconded by Bob Bess
    - Will Larson Read the Resolution by Caption
    - Discussion
      - Discussion on date the proposal goes on the ballot
      - The language of the resolution is mandated by the State
    - Walter Rust motioned, seconded by Will Larson to table the voting of the Resolution until February's Meeting.
      - Will Larson conducted a roll call vote:
        - Bob Bess –NAY
        - Mark Kienstra- NAY
        - Kevin Kelso- NAY

- Walter Rust- AYE
    - Will Larson-AYE
    - The motion fails.
  - Will Larson conducted the roll call vote on the passing of the Resolution:
    - Bob Bess –AYE
    - Mark Kienstra- AYE
    - Kevin Kelso- AYE
    - Walter Rust- ABSTAIN
    - Will Larson-ABSTAIN
  - The motion passes and Resolution #666 becomes active
- An ordinance to establish a fund to create and supplement the sewer lateral fund with the compensation normally received by the Board of Trustees.
    - Bob Bess motioned, seconded by Kevin Kelso to read the Bill #667 for the first time by caption only.
    - Will Larson Read Bill #667
    - Discussion
      - Discussion on the need for additional funds to go into the sewer lateral fund.
        - No cap with the St. Louis County administration
      - Discussion on what happens to the collected stipend if the voters do not pass the proposal in April.
      - Discussion on how to administer the funds to St. Louis County.
      - Discussion on Self administering the sewer lateral program
    - Roll Call Vote on first reading of Bill #667.
      - Bob Bess –AYE
      - Mark Kienstra- AYE
      - Kevin Kelso- AYE
      - Walter Rust- ABSTAIN
      - Will Larson-ABSTAIN
    - The motion passes.
    - Bob Bess motioned, seconded by Kevin Kelso to do a second reading by caption.
    - Will Larson read the bill for the second time by caption.
    - Discussion
      - Discussion on taxability of redirected stipend. The trustees will not have to pay taxes on the redirected stipend.
    - Roll Call Vote on the second reading of Bill #667.
      - Bob Bess –AYE
      - Mark Kienstra- AYE
      - Kevin Kelso- AYE
      - Walter Rust- ABSTAIN
      - Will Larson-ABSTAIN
    - The motion passes and Bill #667 becomes Ordinance #667.13.
    - Discussion on the strategy for 2013. The 2012 taxes will include the \$50.00 tax for lateral sewer if it passes in April, and there will also be the year’s worth of stipend in the account, totaling about \$40,000.00. The program would be scheduled to start on January 1, 2014.
- Court Clerk Compensation
  - Kevin Kelso motioned, seconded by Will Larson to read the Bill #668 by caption.
  - Will Larson read Bill #668, An Ordinance to fix the compensation of the court clerk.
  - Discussion

- Bob Bess motioned, seconded by Kevin Kelso to amend the ordinance from \$23.00/hour to \$25.00/hour.
      - Discussion on Glendale Court clerk Duties and rate of pay compared to Glendale's.
      - Discussion on taxability of compensation
    - On voice vote, the motion unanimously passes.
  - Roll Call vote to vote as amended on the Bill #668
    - Bob Bess –AYE
    - Mark Kienstra- AYE
    - Kevin Kelso- AYE
    - Walter Rust- AYE
    - Will Larson-AYE
  - Will Larson motioned, seconded by Walter Rust to do the second reading of Bill #668 by caption.
  - Will Larson Read the Bill by caption
  - No Discussion
  - Roll Call vote to vote as amended on the Bill #668
    - Bob Bess –AYE
    - Mark Kienstra- AYE
    - Kevin Kelso- AYE
    - Walter Rust- AYE
    - Will Larson-AYE
  - The motion unanimously passes and Bill #668, becomes Ordinance #668.13.

NEW BUSINESS

VILLAGERS/QUESTIONS COMMENTS

ADJOURNMENT

Adjournment of Meeting

Bob Bess motioned to adjourn the meeting, seconded by Walter Rust. On voice vote, the motion was unanimously approved. The meeting closed at 8:26 P.M. The next Board of Trustee meeting will be held on Tuesday February 19, 2013 at **7:00 P.M.**

Respectfully Submitted,

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Chairman

Attest:

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Village Clerk