

## REGULAR MEETING OF THE BOARD OF TRUSTEES

February 19, 2013

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday February 19, 2013, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Mark Kienstra, Chairman  
Kevin Kelso, Treasurer  
Bob Bess, Building, Commissioner  
Walter Rust, Public Works Commissioner  
Will Larson, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President-Lindbergh Board of Education, Officer Thomeczek, St. Louis County Police, Captain Mike Dierkes, St. Louis County Police, and Lt. Bryan Ludwig, St. Louis County Police.

The meeting was called to order at 7:00 P.M. by Mark Kienstra.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Will Larson conducted roll call, all members were present.  
Mark Kienstra announced a quorum.

### MINUTES

REGULAR BOARD MEETING –January 15, 2013

- One addition to the minutes. Will Larson added in the Bill/Ordinance #'s.
- Walter Rust motioned, seconded by Bob Bess, to approve the January 15, 2013, meeting minutes as corrected. On voice vote, the motion unanimously passed.

### TRUSTEES' REPORTS

#### TREASURER'S REPORT-KEVIN KELSO

- Beginning Balance \$331,696.16, Receipts \$72,715.52 Disbursements \$65,706.89, Ending \$338,704.79.
- Bob Bess motioned, seconded by Walter Rust, to approve the January Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- February Disbursements \$59,696.84
- No discussion on February Disbursements
- Walter Rust motioned, seconded by Bob Bess to approve February Disbursements. On voice vote, the motion unanimously passed.

#### VILLAGE CLERK-WILL LARSON

- Discussion on Directory, The directory is in the final stages and is almost ready to go out. There is an additional \$172.78 expense to complete the newsletter. The directory and newsletter will be going out together. The additional costs are from fees Will Larson was not made aware of when he got the original bid. The \$172.78 is made up of a \$35, job set up fee, \$68 for Labor and \$69.58 for Postage. .
- Bob Bess motioned, seconded by Walter Rust to approve the additional \$172.78 to complete the newsletter,. On voice vote the motion unanimously passed.
- Will Larson will write a personal check and be reimbursed so the newsletter goes out timely.

- The auto decals cannot be inserted into the newsletter/directory mailing because the weight has to be the same on all the mailings. They have been hand delivered in the past but due to the large amount of decals requested. Will Larson suggested mailing them out.
- Walter Rust motioned, seconded by Will Larson to approve the payment of \$46.00 to purchase a roll of 100 stamps. On voice vote, the motion unanimously approved.
- Discussion on response time on answering phone messages and emails.
- There have been 10 voicemails and all have been responded to.
- Question on the Postal Inspector investigation and where the supporting documentation is. Will Larson Stated that he would provide the documentation to Mark Kienstra after the meeting.
- Discussion on Village Clerk duties and suggestion of resignation.
- Discussion on grant research. So far two grant opportunities have been looked into and they were both for streets. Will Larson to look into more and report back to the board next month.

#### BUILDING COMMISSIONER-BOB BESS

- Three Village Hall Lower Level Permits have been granted
- Three Dumpster Permits have been issued

#### PUBLIC WORKS COMMISSIONER-WALTER RUST

- Street proposal Bid Request Packets have been mailed out on February 15<sup>th</sup>, to five different businesses. They are due by 5pm on March 1, 2013.
  - The cost of Redimix concrete is going up April 1<sup>st</sup> so the need to select a contractor is very important.
  - A special Meeting will be held on Friday March 1, 2013 at 6:30pm to open the bids and select a contractor.
  - Rich Magee will bring an ordinance and just fill in the contractor info.
- Grant Road Project
  - The project agreement is being worked on and the Village will need to pass an ordinance at a meeting. Which can be completed at the special March 1<sup>st</sup> Meeting.
  - A list of steps is also being worked on and should be ready by March 1<sup>st</sup>.
  - We are not locked in to the 6 street lights we could put in as little as three depending on cost.
- MSD Project
  - Discussion on the MSD Project. The project entails MSD replacing the storm inlet pipe with a larger one. The current pipe is either 8 inch or 18 inch and it will be replaced with a 42 inch pipe. This is in the early design states and will affect Grantview Lane. Some residents that may be affected may have received a letter in the mail explaining the project. There will also be a second letter that goes out asking residents if they have anything gutters going into the sanitary sewer. MSD will be working with property owners to redirect any of the gutters going into the sanitary sewers to the yards or over the curbs. MSD will be paying for the redirection. Grantwood Lane (between 15-40) may also be getting storm sewers. There will also be a town hall meeting scheduled. This project is not scheduled to start until late 2014 or early 2015.

#### CHAIRMAN-MARK KIENSTRA

#### MIKE THOMEKZEK-POLICE OFFICER REPORT

- There was a report of a ladder rack missing on a vacant property, but no report was made.
- A Resident had to let go an employee which resulted in some negative text messages.

#### GENNY WEBELHUTH-NEIGHBORHOOD WATCH

- #1 Grantview lane has been foreclosed on and everyone needs to watch the property.

VILLAGE ATTORNEY-RICHARD MAGEE

- Preparation of Ordinance of the 5 year police contract.
- Looked into the Ameren rate increase and since Grantwood Village is a Village and not a City, nothing needs to be done, since Grantwood Village does not have a gross receipts tax on utilities.
- Kevin Kelso asked Rich Magee if the board members needed special permission to speak with Prosecutor Mike Vogt. Rich Magee stated that any board member is able to speak with either attorney on any issue.

UNFINISHED BUSINESS

- Resolution for renewal of Public Safety Contract with Saint Louis County Police for a 5 Year Term.
  - Discussion on the new public safety contract with Lt Bryan Ludwig, commander, municipal services unit.
  - Walter Rust motioned, seconded by Will Larson to read Bill No. 669. An Ordinance Authorizing and directing the chairman of the board of trustees of the Town of Grantwood Village to contract with the St. Louis County Police services for a five year period.
  - Will Larson Read bill No. 669, by caption.
  - Discussion
  - Bob Bess motioned, seconded by Walter Rust to read Bill No. 669 by caption for a second time
  - Will Larson Read bill No. 669, by caption.
  - No Discussion
  - Roll Call Vote:
    - Bob Bess- AYE
    - Mark Kienstra- AYE
    - Kevin Kelso- AYE
    - Walter Rust-AYE
    - Will Larson-AYE
    - The motion unanimously passed. Bill No 669 becomes Ordinance No 669.13

NEW BUSINESS

- No new business

VILLAGERS/QUESTIONS COMMENTS

ADJOURNMENT

Adjournment of Meeting

Walter Rust motioned to adjourn the meeting, seconded by Kevin Kelso. On voice vote, the motion was unanimously approved. The meeting closed at 8:17 P.M. The Special meeting will be held at March 1, 2013 at 6:30 pm and the next Board of Trustee meeting will be held on Tuesday March 19, 2013 at **7:00 P.M.**

Respectfully Submitted,

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Chairman

Attest:

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Village Clerk