

## REGULAR MEETING OF THE BOARD OF TRUSTEES

February 17, 2015

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday February 17, 2015, at the Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk  
Mark Kienstra, Public Works

Also present were: Rich Magee, Village Attorney, Officer Mike Thomeczek, St. Louis County Police, Kathy Kienstra, President of Lindbergh Schools Board of Education and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Kevin Kelso.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Sue Ehrhardt conducted roll call. All trustees except Bob Bess present.  
Sue Ehrhardt announced a quorum.

### MINUTES

#### REGULAR BOARD MEETING –January 21, 2015

- Sue Ehrhardt motioned, seconded by Pat Williams, to approve January 21, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

### TREASURER’S REPORT-PAT WILLIAMS

- Beginning Balance \$488,643.74, Receipts \$97,548.44, Disbursements \$38,718.87, Ending \$547,473.31.
- The treasurer’s report is similar to the old report, but the Waste Hauler Escrow account has been added. Next month the Saint Louis County Sewer Lateral Account will also be added. The deposits are on the next two pages and the expenses are following the deposits. A Profit & Loss Statement is also attached to the report.
- Discussion on the flow of the revenues and expenses.
- Sue Ehrhardt motioned, seconded by Mark Kienstra, to approve the January Treasurer’s Report as stated. On voice vote, the motion unanimously passed.
- February disbursements \$18,370.46.
- Sue Ehrhardt motioned, seconded by Mark Kienstra, to approve the February 2015 disbursements. On voice vote, the motion unanimously passed.

### VILLAGE CLERK – SUE EHRHARDT

- Elections
  - Filing closed at 5pm on January 21, 2015. Everything has been sent to Saint Louis County Board of Elections.
- Sunshine Law Request
  - We received the check to cover the expenses for the Sunshine Law Request. The information was mailed out to Republic Services on 1/24/15.

- Ordinance Update
  - One copy has been completely updated and is on file in the office. After reviewing the code, Sue found that a second copy should be available. Sue Ehrhardt will be working on getting the second book updated.
- Computer update
  - Mark Kienstra researched and found that Grantwood Village could use a vendor that Saint Louis County uses that is part of the State of Missouri Contract, to purchase Microsoft Office at a good rate. The desktop and the laptop will be updated with the new software at the end of the week.
- Temporary Parking Permit Application
  - There were no comments on the new temporary parking permit application. Sue Ehrhardt made copies and they are now available. Bob Bess should have some.
- Renting the Lower Level
  - The old application included renting chairs and tables. The application has been updated to only refer to the lower level room. Rich also checked the legal language on the form to make sure it is correct. Please look it over and let Sue Ehrhardt know if you would like to suggest any changes.
- Postcards
  - The postcards are starting to come back, nothing has been tallied up for the results of the shed survey. When all the results have been gathered they will be put on the website.
- Business Licenses
  - Sue Ehrhardt issued one business license to a solicitor that worked for a tree service. Just a reminder that anyone conducting business in the Village must have a business license.
- Community Development Block Grant
  - Last summer The Town of Grantwood Village applied for and will receive \$20,000 for the Community Development Block Grant. The award can go to any Villager who applies and meets the income guidelines. Each recipient could receive up to \$5,000 for home improvement. So far 5 people have applied. In April the County will start asking for income documentation. The award usually is given in August, when the grant money is received from HUD.

#### BUILDING COMMISSIONER-BOB BESS

- Bob Bess has been working on the problem properties.

#### PUBLIC WORKS-MARK KIENSTRA

- Grant Road Project
  - The second Grant that is available through the Department of the Interior has been applied for. Mark Kienstra stated that if awarded it would help with pavement and traffic issues on Grant road. Some suggestions would be to add a shoulder, resurface, and possibly widening Grant Road. The grant and proposed work has the support of Grant's Farm, as well as many elected officials. Many letters of support went with the application.

#### CHAIRMAN-KEVIN KELSO

#### OFFICER MIKE THOMECZEK-POLICE OFFICER REPORT

- One larceny was reported but it turned out it was just a case of a missing cell phone.
- Two residents have passed away due to natural causes.
- A traffic study was completed on Whitehaven, Raleigh, Navarre, Paragon Circle, Vicksburg, Bracken, Granbury, Grantview and Zinzer. There were not any vehicles going over 25 mph.

## VILLAGE ATTORNEY- RICH MAGEE

- Sent back the response along with the passed resolution to the Attorney General. These matters take time but Rich Magee will be calling to follow up soon.
- Rich Magee helped Sue Ehrhardt on the application for the lower level meeting room.
- Monitoring legislature in Jefferson City, most new legislation being introduced is centered around Ferguson.
  - One Bill that was introduced would eliminate Villages in Saint Louis County.
    - There is no assessment on whether this bill would pass or not.
    - If it passes it would be potentially devastating to North Saint Louis County.
    - An option for Grantwood Village would be to incorporate as a Fourth Class City.
      - There are pros and cons of the incorporating as a Fourth Class City.
      - A workshop will be set up in the future to discuss the pros and cons.
      - There is not an absolute answer as to why the Senator who wrote the bill wants the Villages to be eliminated.
  - Senate Bill No. 5: to reduce the revenues from traffic from 30% of overall revenues to 10%. There is support for this which means it may pass.
  - There is a Bill that would require all Police Departments to be COLEA certified. This certification is very expensive to get and there would have to be a full time staff person making sure the police department stays in compliance with the certification. Saint Louis City and County Police departments are COLEA certified.

## OLD BUSINESS

- Ordinance tying trustees' stipends to sewer lateral fund levels. The bottom fund level to withhold stipends will be \$25,000 and the top fund level to reinstate stipends will be \$35,000.
- Mark Kienstra motioned, seconded by Sue Ehrhardt to read Bill No. 688 by Caption. On voice vote the motion unanimously passed.
  - Sue Ehrhardt read Bill No. 688 by Caption
    - An Ordinance to Maintain Financial Stability in the Sewer Lateral Fund in the Town of Grantwood Village.
  - Discussion
    - Decision to table until next meeting.

## NEW BUSINESS

- Contract with Saint Louis County Health Department for Mosquito Abatement.
  - The proposed contract reads the same as the old contract, including the amounts/fees being the same.
  - The cost last year was about \$400.00
  - Mark Kienstra motioned, seconded by Sue Ehrhardt to read Bill No. 689 by Caption. On voice vote the motion unanimously passed.
    - Sue Ehrhardt read Bill No. 689 by Caption
      - Authorizing the Town of Grantwood Village to enter into and execute a contract with Saint Louis County, Missouri for Mosquito Control Service and authorizing and directing the Chairman of the Board of Trustees of Grantwood Village to enter into on behalf of said Village a contract with Saint Louis County, Missouri for Mosquito Control Service.
    - Discussion
      - The contract is for one year with 4 automatic renewal periods.
  - Mark Kienstra motioned, seconded by Pat Williams to read Bill No. 689 by Caption a second time. On voice vote the motion unanimously passed.
    - Sue Ehrhardt read Bill No. 689 by Caption

- Roll Call Vote, by Sue Ehrhardt
  - Kevin Kelso- AYE
  - Mark Kienstra- AYE
  - Pat Williams- AYE
  - Sue Ehrhardt- AYE
  - The motion unanimously passed and Bill No. 689 becomes Ordinance No. 689-15.
- Cell Tower
  - Received notice from the renter of the cell tower space that they will be terminating the lease agreement.
    - Discussion- There is a meeting to see who else may be interested in leasing the cell tower. More information will be available next month. The check that was sent in with the termination notification is just over \$6,000 which is the equivalent of 3 months rent. This check is being held until more information is gathered on what will happen with the tower.

VILLAGER’S COMMENTS

ADJOURNMENT

Mark Kienstra motioned, seconded by Sue Ehrhardt, to adjourn the regular meeting. On voice vote the motion unanimously passed. The meeting adjourned at 8:16 P.M. The next Regular Board of Trustee meeting will be held on Tuesday March 17, 2015 at 7:00 P.M.

Respectfully Submitted,

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Kevin Kelso  
Chairman

Attest:

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Sue Ehrhardt  
Village Clerk