

REGULAR MEETING OF THE BOARD OF TRUSTEES
September 18, 2012

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday September 18, 2012, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Mark Kienstra, Chairman
Kevin Kelso, Treasurer
Bob Bess, Building, Commissioner
Walter Rust, Public Works, Commissioner
Will Larson, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President-Lindbergh Board of Education, Detective Weinman, St. Louis County Police, Sergeant Absolon, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Mark Kienstra.

PLEDGE OF ALLEGIANCE

ROLL CALL

Will Larson conducted roll call, all members were present.
Mark Kienstra announced a quorum.

MINUTES

REGULAR BOARD MEETING –August 21, 2012

- Bob Bess motioned, seconded by Will Larson, to approve the August 21, 2012, meeting minutes as stated. On voice vote, the motion unanimously passed.

TRUSTEES' REPORTS

TREASURER'S REPORT-KEVIN KELSO

- Beginning Balance \$264,473.46, Receipts \$20,273.61, Disbursements \$21,270.64, Ending \$263,476.43.
- Bob Bess motioned, seconded by Will Larson, to approve the August Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- September Disbursements \$17,911.50
- September Disbursements. \$161.93 Missouri American Water, Check #3280 was for reimbursement for adding minutes to Officer Mike Phone.
- Discussion on Euphoria Bills and landscaping. Walter Rust read a statement on the landscaping.
- Bob Bess motioned, seconded by Kevin Kelso to approve the September Disbursements as stated. A roll call vote was conducted:
 - Bob Bess-AYE
 - Mark Kienstra-AYE
 - Kevin Kelso-AYE
 - Walter Rust-NAY
 - Will Larson-AYE
 - The motion passes.

VILLAGE CLERK-WILL LARSON

- Bulk waste pick up will be on Wednesday October 17, 2012. Waste Management will be picking up the items. The Charity pick up will be the day before. Please put a sign on the items saying where they will go.

- Working on public officials bonds, the applications should be in the mail.
- A solicitor's permit was issued for a pest control company, the owners name is Tony Zantello and he will probably be coming around the village in the next week.
- Reminder that the general election will be Tuesday November 6th.
- The first draft of the email policy was distributed for the trustees to look over and comment on at the next meeting.
- Will Larson requested access to the main trustees@grantwoodvillage.us email. Mark Kienstra explained that the sunshinelaw@grantwoodvillage.us is a mirrored copy of all emails and there is no reason for the access.
- Discussion about obtaining a credit card for the purchases.
- Request by Mark Kienstra, to have Will Larson make a list of all phone calls and let all the trustees know what the numbers are.
Will Larson will be updating the website.
- Discussion on the use of QuickBooks
- Discussion on paying some invoices online.

BUILDING COMMISSIONER-BOB BESS

- Need a plot of land to determine how/where the irrigation system would go. This is needed before a bid can be made.
- The town hall doesn't have thick enough doors to add in the key pads. The cost of upgrading the doors is a couple thousand dollars.

PUBLIC WORKS COMMISSIONER-WALTER RUST

- Due to the issue on Shiloh with the road sinking and MSD not getting to the issue yet. The road work will be held off for there until the problem is corrected.
- The Grant Road Grant will be discussed under unfinished business.

MIKE THOMECZEK-POLICE OFFICER REPORT

- Officer Mike is out on vacation; Officer Chuck Weinman has been filling in for him.
- There was a stolen moped that was found on Grant's Trail.
- There was a larceny of tools at St. Paul's Churchyard
- There were a couple of bikes found at Grant's Farm, but there were no reports of any missing bikes.
- At a garage sale, someone took something out of a trunk that did not belong to them.
- Just a reminder to lock all vehicles and if something turns up missing, report the serial #.

CHAIRMAN-MARK KIENSTRA

- The budget and final review numbers will be available at the next meeting.

VILLAGE ATTORNEY-RICHARD MAGEE

- Preparation for the tax rate resolution.
- Preparation of the Sunshine Law resolution.
- The Berrishiem Ordinance Violation Case will need to go into closed session after the tax rate meeting next week.

UNFINISHED BUSINESS

- Walter Rust spoke with Jim Schmidt from MODOT about the grant. At this point we are waiting for the east west gateway to assign the project a number, which is scheduled to happen mid November. Once that is completed the design consultant can be hired. The project could take one to three years to complete.
 - Discussion on how to refigure the numbers to allow the cost of the consultant.

- Discussion on researching the different types of lighting that is available.
- Pat Williams suggested meeting with Andy Elmor and Tim Goode about possible changes to the project.
- Discussion on the responsibility of the project being taken from Will and given to Walter, since the scope of the project featured roads and landscaping.
- The newsletter will be completed in October and a new directory card will be included.
- A new directory will be completed in January.
- The vehicle tax rate was sent in to St. Louis County
- The welcome packages will be made up and Genny Webelhuth volunteered to pass them out.
- In order for invoices to be paid timely, Kevin will open and copy invoices and leave a copy for Will.

NEW BUSINESS

- 2012 Tax Rate. The hearing for the tax rate will be next Tuesday September 25 at 7pm.

VILLAGERS/QUESTIONS COMMENTS

ADJOURNMENT

Bob Bess motioned to adjourn the meeting, seconded by Will Larson. On voice vote, the motion was unanimously approved. The next Board of Trustee meeting will be held on Tuesday October 16, 2012 at **7:00 P.M.** The meeting closed at 8:30 pm.

Respectfully Submitted,

Chairman

Attest:

Village Clerk