

REGULAR MEETING OF THE BOARD OF TRUSTEES
January 17, 2017

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday, January 17, 2017, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works
Rick Wagner, Building Commissioner
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Mike Vogt; Officer Dave Graf, Captain Melissa Webb, Sergeant Absolon, St. Louis County Police; Kathy Kienstra, President, Lindbergh Board of Education; and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING –December 20, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve December 20, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

SPECIAL BOARD MEETING – December 24, 2016

- Mark Kienstra motioned, seconded by Rick Wagner, to approve December 24, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who has come to the meeting this evening. The following residents were in attendance:
- Residents:
 - Jason Shirley - 8839 Bracken Circle
 - Kathy Kienstra - 7365 Navarre Drive
 - Laura Yates - 7456 Whitehaven
 - Florence Stalley - 7400 Granbury Circle
 - Paula McGinnis - 7364 Granbury Circle
 - Larry & Christine Mago - 3 Grantwood Lane

TREASURER'S REPORT - PAT WILLIAMS

- The Beginning Balance of the December Treasurer's report is \$857,504.98, Receipts \$117,589.08, Disbursements \$50,393.91, ending balance \$924,700.15.
- Taxes are coming in from the collections on lateral sewer, real estate and personal property.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the December Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- January Disbursements \$39,001.17.

- There was nothing out of the ordinary in expenses. The first invoice from Midwest Snow Management was paid. There were also two checks to Access Engineering for Grant Road Project.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve January's disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Business Licenses - Discussion on the possibility of adding the option for people getting business licenses to paying by credit card online. Jennifer Merritt will check into adding this service to with the company already collecting online payments for court.
- Village Directory. There have been a few more address/contact cards that have come in. Will be working the finalizing and printing this/next month.
- Election Filing ended at 5 pm today, January 17. Three positions are open and the three incumbents have filed. Since the same amount of people filed as the number of positions are open, the names will not be on the ballot. There is no cost for the election but there still may be a fee for the filing and other items.

NEW ST. LOUIS COUNTY POLICE CAPTAIN - MELISSA WEBB

- Welcome to Melissa Webb captain of the Affton/Southwest Precinct. She has been with the Department for 22 years. She is the first female to be captain to a precinct.

BUILDING COMMISSIONER – RICK WAGNER

- A couple of new building permits have been granted.

PUBLIC WORKS - MARK KIENSTRA

- The Grant Road Project is coming along and progressing as scheduled.
- There is nothing new on the trash contract.
- Midwest Weather Snow Management LLC did a great job keeping on top of the ice storm last week.

CHAIRMAN-KEVIN KELSO

OFFICER DAVE GRAF- POLICE OFFICER REPORT

- 209 Calls for service, 43 from residents.
- 1 Accident report.
- 1 Fraudulent Internet Purchase.
- Do not let anyone in your home you do not know. If you feel unsure of someone being at your doorstep, contact Officer Dave to come check out the people.

VILLAGE ATTORNEY-MIKE VOGT

- Completed all of my assignments from the previous meeting.
- Congratulations to the new/returning board members.

OLD BUSINESS

- Tree Board - New member of the Tree Board, Paula McGinnis. There is still one more position to fill. Also the tree board is looking for an arborist.
- Tree Ordinance - This has been in discussions since 2008. This current action on the Ordinance has been going on since August 2016.
- A new draft of the ordinance was emailed to each of the trustees for review.
- Discussion on changes to be made prior to passage.

- Discussion on appeal process
- Discussion on responsible party, Building Commissioner vs. Board of Trustees.
- Discussion on when a building permit is required
- Discussion on dead wooding
- Discussion on dead tree removal
- Discussion on site development plan
- Discussion on notification
- Mike Vogt to make the changes and there will be a new meeting scheduled for Friday, January 20, 2017 at 5:30 pm for the second reading and vote of the tree ordinance.
- The reason for the tree ordinance is to protect the residents and to protect the Village during future developments.

NEW BUSINESS

FOOD TRUCK ORDINANCES

- There are two ordinances relating to the business licenses for Food Trucks and application times for business licenses. First is about the definition of a food truck. The application fee will be \$50.00 and the dates for the business license will be from January 1st to December 31st, to allow for only 1 business license per food truck season.
- Mark Kienstra motioned, seconded by Pat Williams, to read Bill No.720 by caption. On voice vote the motion passes.
- Sue Ehrhardt read Bill No. 720 by Caption:
 - An Ordinance Adding Two New Subsections to Chapter 605 of the Town of Grantwood Village, Missouri Municipal Code Creating a New Category of Merchant Licenses Dealing with Food Trucks.
- Discussion - None
- Mark Kienstra motioned, seconded by Pat Williams, to read Bill No.720 by caption a second time. On voice vote the motion passes.
- Sue Ehrhardt read Bill No. 720 by caption a second time.
- Sue Ehrhardt conducted a roll call vote:
 - Kevin Kelso - AYE
 - Mark Kienstra - AYE
 - Rick Wagner - AYE
 - Pat Williams - AYE
 - Sue Ehrhardt - AYE
- Bill No. 720 becomes Ordinance No. 720.17

- Mark Kienstra motioned, seconded by Pat Williams, to read Bill No.721 by caption only.
- Sue Ehrhardt read Bill No. 721 by Caption:
 - An Ordinance Amending Sections 605.050 and 605.060 of the Town of Grantwood Village, Missouri Municipal Code Relating to the Issuing of Business Licenses and the Duties of the Village Clerk.
- Discussion - None
- Mark Kienstra motioned, seconded by Pat Williams, to read Bill No.721 by caption a second time.
- Sue Ehrhardt read Bill No. 721 by caption a second time.
- Sue Ehrhardt conducted a roll call vote:
 - Kevin Kelso - AYE
 - Mark Kienstra - AYE
 - Rick Wagner - AYE

- Pat Williams - AYE
- Sue Ehrhardt - AYE
- Bill No. 721 becomes Ordinance No. 721.17

VILLAGER'S COMMENTS

- Sergeant Absolon thanked Pat Williams for bringing the waffles to the precinct.

ADJOURNMENT

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:40 P.M. The next regular Board of Trustee meeting will be held on Tuesday February 21, 2017 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk