

REGULAR MEETING OF THE BOARD OF TRUSTEES
December 18, 2012

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday December 18, 2012, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Mark Kienstra, Chairman
Kevin Kelso, Treasurer
Bob Bess, Building, Commissioner
Walter Rust, Public Works Commissioner
Will Larson, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President-Lindbergh Board of Education, Officer Thomeczek, St. Louis County Police, and Sergeant Absolon, St. Louis County Police, Captain Mike Dierkes, St. Louis County Police.

The meeting was called to order at 7:00 P.M. by Mark Kienstra.

PLEDGE OF ALLEGIANCE

ROLL CALL

Will Larson conducted roll call, all members were present.
Mark Kienstra announced a quorum.

MINUTES

REGULAR BOARD MEETING –November 20, 2012

- One correction to the November 2012 Meeting minutes. The November disbursements were \$200 more due to a check written out of the Municipal Bond Account.
- Bob Bess motioned, seconded by Kevin Kelso, to approve the November 20, 2012, meeting minutes as corrected. On voice vote, the motion unanimously passed.

TRUSTEES' REPORTS

TREASURER'S REPORT-KEVIN KELSO

- Beginning Balance \$284,975.61, Receipts \$19,775.73, Disbursements \$24,557.67, Ending \$280,200.67.
- Bob Bess motioned, seconded by Walter Rust, to approve the November Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- December Disbursements \$21,702.30
- Discussion on December Disbursements, Trustee Stipend being withheld for sewer lateral program.
- Bob Bess motioned, seconded by Walter Rust to table approval of December disbursements until end of meeting.
- Municipal Bond account had a disbursement of \$300.00

VILLAGE CLERK-WILL LARSON

- So far three candidates have entered for the April 2 Election. Last day to declare candidacy is January 15at 5pm.
- Village directory is being completed. The trustees have been given a copy to review/proof. It will be printed by the second week of January and will go out with the newsletter.
- Discussion on newsletter responsibility. The Chairman, Mark Kienstra delegated the task to The Village Clerk, Will Larson.

- Will Larson presented the board with a report and requested reconsideration on being reimbursed for the costs of the last newsletter.
 - Discussion on the analysis presented. Clarification on Will only wanting reimbursed for the postage only.
 - Walter Rust motioned, seconded by Will Larson, to have will be reimbursed for the postage expense from the last board meeting. On voice vote the motion does not pass (2 Aye, 3 Nay)

BUILDING COMMISSIONER-BOB BESS

- Two permits were granted, one for a dumpster and the other for a driveway.

PUBLIC WORKS COMMISSIONER-WALTER RUST

- Spoke with Anthony Simpson, from St. Louis County, about the number of permits that have been issued in Grantwood Village for Plumbing. There have been 86 from the period of 1/2006-12/11/12. Of those 86, 24 were for drain laying and the other 62 were inside the home plumbing work. The 24 drain laying permits had two that were septic issues and they would have not been covered under the lateral sewer program. Over that time span it was about 3.4 breaks a year. The repair work is for the break only.
 - Discussion on what the average cost would be for Grantwood since the homes sit farther back than most municipalities. The average cost from St. Louis County is \$2,900.
- The Grant Road project, spoke with Jim Schmidt and the project is not listed on the East-West Gateway Council. We are still waiting on project #; once that is received he will prepare a ten page project agreement which will be sent to the Trustee's to review. Will be created and sent after the holidays. MODOT will advertise for bids, once the bids are received the board will open them together. Since the project is small the consulting fees will be about 15% instead of 10% for the larger projects.

CHAIRMAN-MARK KIENSTRA

MIKE THOMECEK-POLICE OFFICER REPORT

- No incidents to report. Be careful and conscientious of friends and family drinking too much drinking at parties.

VILLAGE ATTORNEY-RICHARD MAGEE

- Preparation of Resolution for CPA Services
- Research on Redirecting stipend money to funding sewer lateral program

UNFINISHED BUSINESS

- Status of the Euphorbia Lawn Maintenance contract. The contract is now complete.
- Sewer Lateral Program
 - Rich Magee has researched and determined that it is allowable to discontinue stipend to Trustees and redirect it to a sewer lateral escrow fund to create seed money for the program. The budget and an ordinance would have to be set in place to allow it.
 - Discussion on when implementation would start.
 - St. Louis County would require the program to start after the first tax collection.
 - Discussion on possibility of adding Board of Adjustment/Zoning Board Stipend to the fund.
 - The ballot language must fall within the Missouri Statutes. Changing the language could create a challenge for legality.
 - Discussion on when to put on the ballot.
 - Discussion on Self-funding the program without tax payer tax.
 - Discussion on what happens to the redirected stipend money if the issue does not pass.
 - Redirecting the stipend money into the streets

- Refunding back to the trustees
- Bob Bess motioned, seconded by Kevin Kelso to direct the treasurer to not pay the January 2013 stipend. On voice vote, 3 AYE (Bob Bess, Mark Kienstra, Kevin Kelso), 2 NAY (Walter Rust, Will Larson), the motion passes.
 - Discussion on contracting with other non-St. Louis County participating cities such as Glendale or Crestwood.
- Rich Magee to write up an ordinance to escrow the stipend and to put the lateral sewer issue on the April 2013 ballot, and if it does not pass the stipend will be redirected to the street fund.
- Rich Magee will try and get the ordinance to the trustees the Friday prior to the next meeting on January 15, 2013
- The December disbursements will be \$23,636.47, with the release of the Trustee's stipend for December 2012. Walter Rust motioned, seconded by Bob Bess to approve the December Disbursements as stated. On voice Vote the motion passes. (4 AYE, 1 NAY)

NEW BUSINESS

- The proposal from Boyd, Franz and Stephens is to do the review for \$1,975 and the Tax Calculation for \$400.00(not to exceed).
 - Bob Bess motioned, seconded by Kevin Kelso, to read Resolution 670, a resolution to engage Boyd, Franz and Stephens LLP as the Village CPA for 2013.
 - Will Larson Read Resolution 670.
 - Discussion
 - Discussion on getting competitive bids.
 - Discussion on fee reduction
 - On Roll Call Vote:
 - Bob Bess-AYE
 - Mark Kienstra-AYE
 - Kevin Kelso-AYE
 - Walter Rust-NAY
 - Will Larson- NAY
 - The resolution 670 passes.

VILLAGERS/QUESTIONS COMMENTS

ADJOURNMENT

Adjournment of Meeting

Bob Bess motioned to adjourn the meeting, seconded by Kevin Kelso. On voice vote, the motion was unanimously approved. The meeting closed at 8:40 P.M. The next Board of Trustee meeting will be held on Tuesday January 15, 2013 at **7:00 P.M.**

Bob Bess motioned to adjourn the closed session meeting, seconded by Kevin Kelso. On voice vote, the motion was unanimously approved.

Respectfully Submitted,

Chairman

Attest:

Village Clerk