

REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 16, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday August 16, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Mark Kienstra, Public Works  
Rick Wagner, Building Commissioner  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, President, Lindbergh Board of Education, Officer Dave Graf, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:03 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees' present.  
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – July 19, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve July 19, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who has come to the meeting this evening. The following residents were in attendance:
- Residents:
  - Larry & Christine Mago - 3 Grantwood Lane
  - Kari Eckelkamp - 16 Zinzer Court
  - Matt Meyer - 13 Zinzer Court
  - Gus Nelson - 7368 Whitehaven
  - Chris Boeger - 20 Grantwood Lane
  - Mark Bauer - 16 Grantwood Lane
  - Laura Yates - 7456 Whitehaven
  - Florence Stalley - 7400 Grandbury Circle
  - Kathy Kienstra - 7365 Navarre Dr
  - Jan Muraski - 9007 Whitehaven
  - Bernie Harmon - 7638 Bracken Circle
  - Char Mason - 8801 Julia Dent

## TREASURER'S REPORT - PAT WILLIAMS

- July's beginning balance \$830,520.19, receipts \$52,877.96, disbursements \$27,746.33, ending \$855,651.82.
- The beginning balance of the July Treasurer's report is \$208.17 greater than the ending balance last month due to the cigarette tax that was automatically deposited into the account at the end of the month
- Received the \$15,000 for the Grant Road Project for matching funds.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the July Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- August Disbursements are \$49,576.49, which includes the check to Sarah Johnson for cleaning the Village Hall (Check #14211 was voided /14218 was the actual check written), a check for Saint Louis Presort for postage for the newsletter, a check to Daniel and Henry for the bonding of Rick Wagner as trustee. Also a check to Access engineering for \$23,397.32 for the Grant Road Project. There are two lines for the check to Rich Magee, since the period paid crossed fiscal periods. This will make it easier on the auditor when they prepare the review.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve August disbursements as stated. On voice vote, the motion unanimously passed.

## VILLAGE CLERK - SUE EHRHARDT

- Update on Community Development Block Grant. There is an invitation from HUD to attend an informational session on how to obtain funding for the project. This sounds similar to the seminar Sue Ehrhardt and Bob Bess attended previously. Sue Ehrhardt will be attending anyone else on the board is encouraged to attend. The date is August 24th.
- Business licenses - 7 of the food trucks from the July 29, 2016 event at Grant's Farm did get business licenses. There is another event being held on Friday August 26, 2016 at Grant's Farm. Pat Williams will check to make sure everyone participating has a business license.
- The Garage/Yard/Estate sale form is now on the website. There is one thing that probably should be changed on the form, which is that notification needs to be given at least 30 days prior to the scheduled event. This may be too long of a time, two weeks (14 days) should be sufficient.
- The paperwork for the annual setting of the tax rate and other forms has been received. Sue Ehrhardt will be able to fill out most of the forms, mainly dealing with contact information and cost of fees. The property tax rate is due on October 1<sup>st</sup>, since that is a Saturday; it will be due this year on October 3<sup>rd</sup>. We will need to have an ordinance to set the tax rate, hopefully Saint Louis County gets the rate calculation to the Village prior to the September meeting to allow time to complete and pass the ordinance.

## BUILDING COMMISSIONER - RICK WAGNER

- Working to clean up some of the properties within the village.

## PUBLIC WORKS - MARK KIENSTRA

- Update on Grant Road Project. The project is starting to move along, currently it is office work, so you cannot physically see the progress, but items such as utility relocating are being worked out. Next month Marie, from Access engineering will be at the meeting to give us an update on the activity and timeline.
- The trash contract is going out to bid; we expect to have the bids back at the meeting next month and hopefully will decide on a vendor then. Would like to see smaller trucks and unlimited solid and yard waste. Please let the trustee's know if you have any issues addressed with the new trash contract.

- The snow removal contract is also out for bid; we have received 1 bid back and will hopefully have more by the next meeting. Would like to see the contract go to cost per event from cost of materials and time.
- MSD drainage in old Grantwood. There is flooding in a few areas. Please remember that the ruts in people yards from vehicles are the responsibility of the homeowners to correct. Gutter drains need to be properly positioned in order to drain correctly and within the specifications of the village.
- There was a tree down on Paragon the other day with the storms. Thanks to the help of Officer Chris Thompson and Kevin Brennan for helping to rid of the road blockage and ensuring the safety of the villagers

#### CHAIRMAN-KEVIN KELSO

##### OFFICER DAVE GRAF- POLICE OFFICER REPORT

- 272 Service calls, 60 Directed Calls
  - 3 Reports were written (2 accidents and 1 stolen political sign)
  - No Tickets
  - There were 3 cars stranded and one rescue from the flooding on Grant Road. Mehlville fire department responded to the rescue. No Citations were issued. Grant Road was closed for about an hour and a half. All three cases were non-residents.
- The City of Crestwood is in the process of trying for a Park Grant to build an amphitheatre in White Cliff Park. They would like our support. We would like to give them the support but with no monetary help. We would like to have our contribution be the improvements to Grant Road, since that is the front door to Whitecliff Park. If we agree to support, all of the residents of Grantwood Village would be able to use all of the parks facilities at the same rates as Crestwood Residents. Grantwood Village also asked Crestwood to plow Grant road when the snow contract is up with Saint Louis County in the next year. Crestwood has declined to help with that. The resolution as it is now will need to be rewritten to incorporate the contribution of Grant Road.
  - By Grantwood Village supporting the project with the City of Crestwood, they would lose the first 10 points if Grantwood would try for a Parks Grant in the future.
  - There are many houses selling in the Village. In the next newsletter an article will be put in to explain the inspections. Saint Louis County does the interior of the home as well as a little exterior. The Grantwood Building Commissioner will complete the exterior and if there are any violations the homeowner (seller) will have to come into compliance prior to the sale of the home. Sue will look at the ordinance for the exterior inspections and if any adjustments need to be made they will at the next meeting.

#### VILLAGE ATTORNEY - RICH MAGEE

- Housing violations. Rich Magee has been working with Rick Wagner on the housing violations. There is a special court being held next Tuesday for the violators.
- The Saint Louis County Municipal league is appealing the Senate Bill 5 reporting requirements.
- The State Municipal League is meeting in Saint Louis this year in September; trustees are encouraged to attend.
- The Saint Louis County Municipal League will host an Municipal Officials Training Academy in September concerning the Board of Adjustment.

OLD BUSINESS

- None

NEW BUSINESS

- Draft ordinance on valued trees on private property. This is an ordinance to keep the guidelines of removing or trimming a tree in the Village whether it is on public or private property. Some of the guidelines included having a certified arborist on the tree crew, having an insured tree crew, and making sure the tree company has a business license. The trustees welcome input on the ordinance.
- Suggestion to increase the mulch around the trees on the islands. Kevin proposed taking some grass out around the tree in the island by his house as a test. This should promote the tree growth and keep the tree better hydrated since the grass sucks up a lot of water.
- Dog Complaints - If there is a nuisance dog or dog that endangers you or another dog, contact animal control and the police. There is not currently and guidelines on invisible fences in the Village code. It's possible the ordinance needs to state that the invisible fence should to be set back 10-15 feet from the street. An ordinance will be put together for the next meeting.

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:50 P.M. The next Board of Trustee meeting will be held on Tuesday September 20, 2016 at **7:00 P.M.**

Respectfully Submitted,

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Kevin Kelso  
Chairman

Attest:

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Sue Ehrhardt  
Village Clerk