

REGULAR MEETING OF THE BOARD OF TRUSTEES
December 20, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday December 20, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Mike Vogt; Officer Dave Graf, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:02 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present except Rick Wagner.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – November 15, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve November 15, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

SPECIAL BOARD MEETING – December 3, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve December 3, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who has come to the meeting this evening. The following residents and guests were in attendance:
- Residents:
 - Laura Yates - 7456 Whitehaven
 - Florence Stalley - 7400 Granbury Circle
 - Jan Muraski - 9007 Whitehaven
 - Jim Albenesius - 7343 Grandbury Circle
- Guests:
 - John Nanos, Boyd, Franz, & Stephens, LLP
 - Tim Good, Ulysses S. Grant National Historic Site

TREASURER'S REPORT - PAT WILLIAMS

- The Beginning Balance of the November Treasurer's report is \$854,627.50, Receipts \$25,846.52, Disbursements \$22,969.04, ending balance \$857,504.98.
- The lateral sewer collections are coming in. They are deposited by Saint Louis County in our general account and then Pat Williams transfers the money into the Lateral Sewer account.
- Also many business license fees have been received.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the November Treasurer's Report as stated. On voice vote, the motion unanimously passed.

- December Disbursements \$50,444,92.
- There was a check for \$2000 for a lateral sewer reimbursement. \$268 check to Greg Hanser for Lateral Sewer services. A check for \$22,210.39 for the Grant Road project, which is 80% reimbursable. There are a few of the last checks for the Grant Road project we are still waiting on the 80% reimbursement. There are also a check to Sherwood Forest and a reimbursement check to the tree board.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve December's disbursements as stated. On voice vote, the motion unanimously passed.

JOHN NANOS - BOYD, FRANZ, & STEPHENS, LLP - AUDIT REVIEW

- Annual audit review of the financial statements as of fiscal year end June 30, 2016.
- This is not a full audit, it is a review of the financials. There is no independent verification. The reviews the vendor invoices to make sure expenses are recorded properly and reasonable.
- The financials are recorded on a cash basis, expenses and revenue are recorded when received or spent.
- All records were accessible and everything went smoothly.
- The review conclusion is the firm is not aware of any material modifications to the financial statements as presented. There was a small adjustment made to prepaid insurance.
- Total revenue for the year \$563,571, which is up about \$107,000 over previous year, mainly due to the \$60,000 in partnerships for the Grant Road Project. The other \$47,000 is due to fiscal year end timing.
- Tax Revenue is up about \$31,000 restricted funds and about \$30,000 in unrestricted funds, public safety expense is up about \$5,400 due to mainly the annual increase in police services. The roads and bridges expenses are up about \$26,500 due to deferred maintenance from the prior year. The lateral sewer expense is only up a few dollars which is great for this type of expense. The general government expenses are up about \$10,000 mainly due to the reinstatement of the trustees stipends.
- The general fixed assets (islands/entryways) are no change.
- The Village has a healthy cash flow.
- There is good control over the expenditures.
- Thanks to John Nanos for stepping in to help out when Joe Limmer suddenly passed earlier this year.

VILLAGE CLERK – SUE EHRHARDT

- Business Licenses - Discussion on the possibility of changing the requirements for the food truck vendors. Discussion on changing the dates of the business licenses to calendar year. Discussion on revisiting the ordinance. Discussion on what to do with liquor licenses. Will think about what changes to make and discuss further at the next meeting.
- Village Directory. There have been a few more address/contact cards that have come in. Will be working on arranging the printing next month.
- Election Filing opened on December 13, at 8 am. Three positions are open and the three incumbants have filed. Filing closes on January 17, at 5 pm. If you would like to file, call Sue Ehrhardt to make an appointment and she will get you signed up. If the same amount of people file as the number of open positions, the Village will not have the expense of putting the names on the ballot. There would be no cost for the election but there still may be a fee for the filing and other items.

BUILDING COMMISSIONER – RICK WAGNER - Absent

- Mark Kienstra stated that a Real Estate agent called and inquired about the fence ordinance for a potential buyer. This is good to make sure new residents are aware of ordinance prior to moving into the Village.

PUBLIC WORKS - MARK KIENSTRA

- The Lateral Sewer repair that was recently completed was a very smooth process.

- The Grant Road Project is coming along. Marie Dennis from Access Engineering is working hard to get all of the steps in place. The estimate timeline for groundbreaking is at the close of Grant's Farm 2017 and estimated completion of opening of the Grant's Farm season 2018.
- The ice from this past week was the first time we used the new snow removal company, Midwest Weather Snow Management, LLC. They did a great job of keeping our roads and entrances free of ice.
- There will need to be a new ordinance passed for the next phase of the Grant Road Project. Mike Vogt to call MODOT to find out what is needed. If a meeting is needed to pass a new ordinance it will be within the next week.

CHAIRMAN - KEVIN KELSO

- Would like to Board to seriously think about taking over the responsibility of the Board of Adjustment. The trustees are more accessible and they know more about ordinances. Mike Vogt will look into the legality of dissolving the Board of Adjustment.

OFFICER DAVE GRAF - POLICE OFFICER REPORT

- 18 Calls for service from residents
- 1 Accident report at Grant Road and Rock Forest
- No Crime in the Village
- Do not leave your keys in the car while running, cars get stolen very easily.
- Thanks to Pat Williams for bringing the waffles to the precinct.
- Sergeant Absolon wishes everyone a Merry Christmas.

VILLAGE ATTORNEY - MIKE VOGT

- Completed all of my assignments from the previous meeting.
- Will look into the topics brought up at this meeting.
- Went to see the Ulysses S. Grant/Julia Dent Grant Tomb in New York City. Very nice building which was built by John D. Rockefeller.

OLD BUSINESS

- Tree Ordinance - Please look over the tree ordinance for a final discussion for the next meeting.
- Discussion on the importance of the tree ordinance. This is not supposed to be an infringement on personal property but it is supposed to be protecting the Grantwood Village asset of the old growth trees.
- Here will be bullet points of what the ordinance is about and will be put on the website for all to review.
- This information will also be given to Char to put on the grantwoodvillage.info site.

NEW BUSINESS

- Appointment of Paula McGinnis to the Tree Board. Florence Stalley recruited her neighbor Paula McGinnis to be on the tree board. Paula is knowledgeable about trees and cares about the neighborhood. Kevin Kelso appointed Paula McGinnis to the Tree Board.
- Merry Christmas to Officer Dave Graf and Jennifer Merritt.

VILLAGER'S COMMENTS

ADJOURNMENT

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:27 P.M. The next Board of Trustee meeting will be held on Tuesday January 17, 2016 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk