

REGULAR MEETING OF THE BOARD OF TRUSTEES
November 15, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday November 15, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works
Rick Wagner, Building Commissioner
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Mike Vogt; Officer Dave Graf, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:02 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – October 18, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve October 18, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who came to the meeting this evening. The following residents were in attendance:
- Residents:
 - Laurie McCormick - 9034 Fernald Drive
 - Laura Yates - 7456 Whitehaven Drive
 - Florence Stalley - 7400 Granbury Circle
 - Jan Muraski - 9007 Whitehaven Drive

TREASURER'S REPORT - PAT WILLIAMS

- The Beginning Balance of the October Treasurer's report is \$838,849.24, Receipts \$87,491.19, Disbursements \$70,974.13, ending balance \$855,366.30.
- There was a deposit from Charter under licenses for the quarterly fee. There were two Grant Road project reimbursements.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the October Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- November Disbursements \$23,027.13.
- The Village used the Commerce Bank credit card for the first time to purchase the new computer, monitor and keyboard. There is \$85 expense for flowers for Sue's Mom. Check #14297 for Kendall Jackson for the extra charges relating to the caterers for the Village Party. Check #14302 to Mike Vogt as acting Village Attorney. Check #14306 to the Affton Chamber of Commerce for the annual

membership renewal. Check #14309 for postage reimbursement for Sue and Pat. Check #14308 for a project expense to MSD for the Grant Road Project.

- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve November's disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Thanks to Mike Vogt for sending the tax rate email. Sue was able to find it in her email.
- Business Licenses - 37 Business Licenses have been issued
- Village Directory - of the 340 postcards that have gone out, 274 cards has been returned which is a good response. The database will be being updated and the new directory will be prepared.
- Election Filing - There are three positions open in April 2017. The candidacy filing is open from December 13th at 8 a.m. through January 17th at 5 p.m. Sue Ehrhardt will be at the Village Hall on December 13th at 8 a.m. to signup anyone. After that day registration is available by appointment. All information regarding the election is available on the website, secretary of state site and the Saint Louis County Board of Elections. If the three positions only have three people file for candidacy, then there will not be a ballot election. This will cut down on the costs pertaining to the election. There is an election certification seminar for the trustees to go to on December 5th and 6th. All trustees are invited to attend.

BUILDING COMMISSIONER – RICK WAGNER

- Still a lot of building activity within the village. Making sure contractors have the permit. Also still working on a list to give to residents to help answer questions regarding permits. Rick will define what needs to go into the bullet point listing.

PUBLIC WORKS - MARK KIENSTRA

- In a waiting period for the Grant Road Project. Plans are in process of being approved.
- The trash removal contract is on hold until next meeting.

CHAIRMAN - KEVIN KELSO

OFFICER DAVE GRAF - POLICE OFFICER REPORT

- 42 Directed Calls.
 - 2 Reports were written, 1 accident/1 on the drug take back (2 boxes were collected)
 - Halloween evening, 200-250 glow sticks were passed out. There was some great feedback on the night.
- Bob Bess is not doing well, need to keep him in our prayers.
- Need to go into closed session after the open meeting to discuss a personnel matter.

VILLAGE ATTORNEY-MIKE VOGT

- No report

OLD BUSINESS

- Tree Ordinance
 - The tree ordinance is still being revised. Hoping to have a revised ordinance by the January Meeting.
 - Also the Tree Board is down to three people. They will be discussing at their next meeting to add the remaining two openings.
- Complaints about dogs and cats. Still working on a solution. This will be in the newsletter, to remind everyone that dogs are supposed to be well mannered members of the family.

- Grantwood Village Party. The party was a great success. Hopefully next year it will be held in Old Grantwood and more Grantwoodians will attend.

NEW BUSINESS

- Discussion on having an exterior inspection process for all homes. This would be completed when the house goes up for sale or during the sale. This will be in addition to the inspection by Saint Louis County. Discussion on whether this should be an occupancy type permit or an inspection type. More information to come and more discussion on this at the next meeting.

VILLAGER'S COMMENTS

ADJOURNMENT

Mark Kienstra motioned, seconded by Rick Wagner, to go into closed session after the regular meeting, on voice vote the motion was unanimously approved.

ADJOURNMENT OF OPEN MEETING

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 7:56 P.M. The next Board of Trustee meeting will be held on Tuesday December 20, 2016 at **7:00 P.M.**

Closed Session pertaining to the following:

Missouri revised Statutes

Chapter 610

Sunshine Law

Section 610.021(3)

Personnel matters, causes of action, involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk