

REGULAR MEETING OF THE BOARD OF TRUSTEES
September 20, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday September 20, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works
Rick Wagner, Building Commissioner
Pat Williams, Treasurer

Also present were: Village Attorney, Mike Vogt; Officer Dave Graf, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:04 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mark Kienstra conducted roll call. All trustees' except Sue Ehrhardt present.
Mark Kienstra announced a quorum.

MINUTES

REGULAR BOARD MEETING – August 16, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve August 16, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

SPECIAL BOARD MEETING – August 22, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve August 22, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who came to the meeting this evening. The following residents were in attendance:
- Residents:
 - Kendal Jackson – 7408 Granbury Circle
 - Andrea Durway – 8933 Raleigh Drive
 - Chris Boeger - 20 Grantwood Lane
 - Jim Albenesius – 7343 Granbury Circle
 - Jack Williams - 7417 Raleigh Drive
 - Bernie Harmon - 7638 Bracken Circle
 - Laura Yates - 7456 Whitehaven Drive
 - Cathy Ruprecht - 7420 Raleigh Drive
 - John Ruprecht - 7420 Raleigh Drive
 - Eric Jacobs - 7466 Capilia Drive
 - Barb Suberi – 7424 Raleigh Drive

TREASURER'S REPORT - PAT WILLIAMS

- The Beginning Balance of the August Treasurer's report is \$855,651.82, Receipts \$29,344.22, Disbursements \$49,207.09, Ending \$835,788.95.
- Received \$2,771.33 from Charter.
- Mark Kienstra motioned, seconded by Rick Wagner, to approve the August Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- September Disbursements \$35,374.47, which includes the check to Travelers Insurance for \$7,444.00 for the annual renewal. There are also expenses for the postage to St Louis Presort for the newsletter; Saint Louis County is for cylinder testing. Tree Board reimbursement to Florence Stalley for the supplies and materials that were mailed for information about the tree board. There is also a check to Access engineering that should be reimbursed at some point for the Grant Road Project. The check to Ameren is for the outside lighting, it is a bit higher than usual because they say they did not receive May check, and a stop payment has been made for the May check.
- Mark Kienstra motioned, seconded by Rick Wagner, to approve September's disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT - ABSENT

- The tax rate has very little change. There will be a meeting next week to pass the ordinance for the tax rate. The rate was computed with the formula given from the state and prepared by John Nanos the accountant for Grantwood Village. The rate will be posted on the website. (Mark)
- Directory. Every other year there is a new directory for the Village. Each home will receive a post card with the newsletter that should be filled out and returned. (Pat)
- The newsletter is ready to be mailed and the new directory will be ready in the spring. (Pat)
- The Community Development Block Grant is available to those wanting to apply. See Saint Louis County for details. The Village gets \$20,000 a year. (Kevin)

BUILDING COMMISSIONER – RICK WAGNER

- There is a lot of building activity within the village. You need a permit to do work within the Village. Rick Wagner is working on a bullet point list to send out to resident's listing what is required to get a business license and building permit.
- Char Mason helped put together a real estate event in the past and maybe needs to do it again and pass out this sheet.

PUBLIC WORKS - MARK KIENSTRA

- Update on Grant Road Project. The project is still in the planning phases, working on plans to move utilities and other items. There should be more to update on this winter. The first invoice that was paid has been 100% reimbursed. The second, third, and fourth are still waiting to be reimbursed. This will be a mixed reimbursement some will be at 100% reimbursement and some will be at 80% reimbursement.
- The trash contract is going out to bid; we are working on the specs of the bid and hope to have some back at the next meeting.
- The snow contract has two bids pending, one from Midwest storm management and the other for McManus. Midwest Storm Management does have fixed prices and they are lower overall in their bid. Next month we will be voting on a bid. As of now Midwest Storm management has a better bid.

- There were two houses that flooded during the last rain. The homeowners are trying to work with MSD with the backing of the Trustee's. The homeowners are in the paperwork process of getting MSD to recognize the issue.

CHAIRMAN - KEVIN KELSO

OFFICER DAVE GRAF - POLICE OFFICER REPORT

- 237 Service calls, 67 Directed Calls. Service calls make up for those officers that come through the Village when Officer Dave is not on duty. There are 2 calls a day, so roughly 60 calls a month.
 - 2 Reports were written (2 accidents)
 - 2 Citations for speeding
 - There were 2 trees down, one over the street. Thanks to the officer who helped keep the streets safe.

VILLAGE ATTORNEY - MIKE VOGT

- Last month held a special court docket for housing violations.
- Two of the four property owners are working with the Village and the other two are not.
- Also worked on drafting up the tree ordinance.

OLD BUSINESS

- Tree Ordinance
 - The tree ordinance is to put some guidelines down for those wanting to cut a tree in the Village. The ordinance addresses the need for a business license, an arborist, and preserving the old trees and character within the Village. There are penalties for not following the rules of the ordinance.
 - Discussion - this will be hard to consistently enforce. The residents should be informed with a mailing with the guidelines.
- First Reading. Mark Kienstra motioned, to read Bill 716 by caption, Pat Williams seconded.
- Mark Kienstra read Bill No. 716 by caption.
- An Ordinance Relating to the Maintenance, Protection, Preservation, Removal and Reforestation of Trees, by Adding a New Section to the Municipal Code.
- Complaints about dogs. There are some in the Village that feel frightened by dogs in the Village. Many are let out of their homes without leashes and many run up to the property lines which is right up to the road.
 - There may need to be some guidelines for setbacks on invisible fences.
 - There may be adjustments on the invisible fences
 - The property and animal owner should also take some responsibility to control the dog.
 - The trustees will think about some sort of solution if any to this issue and will discuss further at the next meeting.
 - Contact the police or animal control if there is a problem animal.

NEW BUSINESS

- Grantwood Village Party. The annual fall festival held in Forest Haven will also be open to all in Old Grantwood in hopes of bringing the two neighborhoods together. It will be held from 1-3 pm on October 22, 2016, with music from local musicians led by Don Dempsey. There will also be children activities, food, beverages, portable bathrooms, and trolley transportation from Old Grantwood to Forest Haven. There will be a parade and Bob Bess has been asked to be the Grand Marshall. There are typically 80 - 100 residents in attendance with the hope that this year will be 150 people. There will be an invitation going out. Organizers will find out if the time is flexible to be able to stay past 3 pm.

- Mark Kienstra motioned to approve up to \$3500.00 in expenses for the Grantwood Village Party, Pat Williams seconded. On voice vote, the motion unanimously passed.
- The Board of Election Commissioners wants to get input on municipalities having a central location to register to file their candidacy. If Grantwood Village chooses not to respond then filing stays at the Village or if the Village wants to move it to the Board of Election Commissioners then an ordinance will have to be passed to allow it.
- Mike Vogt will prepare an ordinance in case for the next meeting. The Trustees can decide then what they would like to do.

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, seconded by Rick Wagner, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:20 P.M. The next Board of Trustee meeting will be held on Tuesday October 18, 2016 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk