

REGULAR MEETING OF THE BOARD OF TRUSTEES
July 19, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday July 19, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works Commissioner
Rick Wagner, Building Commissioner
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, President, Lindbergh Board of Education, Officer Dave Graf, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:03 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees' present.
Sue Ehrhardt announced a quorum.

RECOGNITION OF OFFICER MIKE THOMECZEK

- Thank you to Office Mike for all of his years of service, especially with the Town of Grantwood Village.
- Enjoy a piece cake to celebrate Mike's retirement.

MINUTES

REGULAR BOARD MEETING – June 21, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve June 21, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who has come to the meeting this evening. The following residents were in attendance:
 - Bob Bess - 7300 Whitehaven
 - Kathy Kienstra - 7365 Navarre Dr
 - Mickey Kelso - 8800 Julia Dent
 - Lois & Paul Pfeiffer - 8801 Rock Forest
 - Chris Boeger - 20 Grantwood Lane
 - Jim Albenesius - 7348 Grandbury Circle
 - Florence Stalley - 7400 Grandbury Circle
 - Julie Bauer - 7353 Grandbury Circle
 - Char Mason - 8801 Julia Dent

TREASURER'S REPORT - PAT WILLIAMS

- Joe Limmer, the accountant who helped Grantwood Village migrate over to QuickBooks passed away suddenly. We will miss Mr. Limmer and appreciate all the help he provided the Village.
- The May Treasurer's Report did not pick up the check to Above and Below contracting for \$3505.00. The corrected May Treasurer's Report will be put on the website.
- Beginning Balance \$810,941.60, Receipts \$38,671.52, Disbursements \$19,301.10, Ending \$830,312.02.
- Received the first reimbursement for the Grant Road Project. It is listed on the first line on the revenue journal.
- The profit and loss statement reflects the ending balance for the fiscal year. Pat Williams and Sue Ehrhardt will work together to get a copy of the half fiscal year report in the paper.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the June Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- June Disbursements \$27,696.83, which includes the trustee's stipends, court and the Judge expense, along with the new police contract check.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve June Disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Update on Community Development Block Grant. The application for the 2017 funds was submitted but the certified green acknowledgement card was not returned so Sue Ehrhardt contacted Saint Louis County to make sure they received the application. They have received the application and will be processing it.
- Discussion on what funds are available and who to call for more information regarding the program. The best place to start is with Saint Louis County Department of Planning, since they administer the program.
- Business licenses - most of the applications have been returned. There are still four companies within the Village that will be contacted since they have not submitted their applications.
- Grants Farm will be hosting a food truck event. All of the food trucks participating will need a business license.

BUILDING COMMISSIONER - RICK WAGNER

- Nothing new to report.

PUBLIC WORKS - MARK KIENSTRA

- The ruts in people yards from vehicles are the responsibility of the homeowners to correct. Gutter drains need to be properly positioned in order to drain correctly and within the specifications of the village.
- There was an unknown manhole/drain found near Zinzer and Vicksburg, this may be a solution for MSD to be able to use to help in the flooding in the area.
- A resident wanted to find out if a mechanical gate valve was covered under the sewer lateral project and it is not.
- A donation from a Grantwood Village Property Owner for \$15,000.00 for the work towards the Grant Road Project. Thank you for the donation.

CHAIRMAN-KEVIN KELSO

OFFICER DAVE GRAF - POLICE OFFICER REPORT

- 213 Service calls
- 2 Reports were written (one accident and one internet harassment)
- There was an incident of someone getting into unlocked cars in Saint Paul's Churchyard
- There is some thought in making Grantwood Lane one way. We would like some input from residents at the next meeting; we will discuss it then.

VILLAGE ATTORNEY - RICH MAGEE

- Housing violations. Three of the four housing situations have provided firm commitments on getting the work completed. Discussion on what the commitments means and what is reasonable in respect to time of completion each project. The next court date is September 12, and all are still on that docket.
- House bill 1153 for sales tax distribution was vetoed.

OLD BUSINESS

- None

NEW BUSINESS

- Garage/Yard/Estate Sales. There is a \$25 fee for the permit. The old Section of the Code did not specify the fee. The new ordinance also changes the contact from police department to building commissioner.
- Mark Kienstra motioned to read Bill No. 714 by caption, Pat Williams seconded.
- Sue Ehrhardt read Bill No. 714 by caption.
- An Ordinance amending Chapter 615 of the Municipal Code of the Town of Grantwood Village, Missouri pertaining to Garage, Yard, and Estate Sales, to Delete Section 615.030 and insert a new Section 615.030 in its place, and to Delete Section 615.040 and insert a new Section 615.040 in its place.
- Discussion on length of time for Estate Sales, open to public for two days, might have a preview night day before opening for friends and family.
- Mark Kienstra motioned, to read Bill No. 714 by caption a second time, Pat Williams seconded.
- Sue Ehrhardt read Bill No. 714 by caption a second time.
- No discussion
- Sue Ehrhardt conducted Roll Call Vote
 - Kevin Kelso - AYE
 - Mark Kienstra - AYE
 - Rick Wagner - AYE
 - Pat Williams - AYE
 - Sue Ehrhardt - AYE
- The Bill unanimously passes and becomes Ordinance 714.16.

BUDGET PRESENTATION OF THE TREE BOARD

- Discussion and overview of the tree board budget.
- All expenses are to be presented to Pat Williams and she will distribute the funds to the vendors directly.
- The Tree Board will look through their budget and get a feel for timing of the expenses, to let Pat Williams know when to expect to distribute funds.

- Tree Board would like to send out a news letter to all residents informing them that the tree board was created and are available for questions regarding trees. Kevin Kelso and Pat Williams will talk with Saint Louis Presort on the cost of printing and mailing to try to save money with printing costs.
- Also, the tree board would like to have a welcome packet available to those who ask for one at the Fall Festival. The cost is about \$3/packet, total estimated cost to be around \$430.00
- The Fall Festival is only in Forest Haven, the Tree Board would also like to do something with the Grantwoodians, such as at the Chili Cook Off.
- Mark Kienstra motioned, seconded by Rick Wagner, to approve up to \$800 to the tree board to get the letter and the welcome packets prepared. On voice vote, the motion unanimously passed.

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:24 P.M. The next Board of Trustee meeting will be held on Tuesday 16, 2016 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk