

REGULAR MEETING OF THE BOARD OF TRUSTEES  
June 21, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday June 21, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Mark Kienstra, Public Works  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Rich Magee; Officer Dave Graf, St. Louis County Police and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees' present.  
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING –May 17, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve May 17, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Thanks to everyone who came to the meeting this evening. The following guests were in attendance:
- Residents:
  - Mike Johnson - 6 Zinzer Court
  - Larry & Christine Mago - 3 Grantview
  - Elise Vandover - 3 Grantwood Lane
  - Bill Hund - 8821 Paragon Circle
  - Lois & Paul Pfeiffer - 8801 Rock Forest
  - Richard & Kelly Wagner - 8835 Julia Dent
  - Jim Albenesius - 7348 Granbury Circle
  - Kathy Kienstra - 7365 Navarre Dr
  - Florence Stalley - 7400 Granbury Circle
  - Char Mason - 8801 Julia Dent
  - Laura Yates - 7456 Whitehaven

SAINT LOUIS COUNTY POLICE LIEUTENANT JOHN BLAKE - Municipal Services Unit

- Welcome to Lt. John Blake from the Saint Louis County Police Municipal Services Unit.
- The police contract is on auto renewal for five years. This is the time for renewal. With the five year contract rates cannot go above 5% increase per year and this contract is in effect until 6/30/2020. This year the cap saved the Village 2.7%. Thanks to low crime rates within the Village, it helps keep the rates for police services low. The investigative costs for last year were only \$699 for the entire year.

**TREASURER'S REPORT - PAT WILLIAMS**

- The disbursements for May had to be amended due to a check that was cut for the Grant Road Project on May 31, 2016, for \$547.38. The new May disbursements amount is \$27,567.40.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve amended May disbursements as stated. On voice vote, the motion unanimously passed.
- Beginning Balance \$820,510.54, Receipts \$21,111.46, Disbursements \$26,048.53, Ending \$815,573.47.
- There was nothing unusual about the revenue, other than a deposit for \$8.65 from a refund from the Saint Louis County Board of Elections. They estimate what the cost of the election will cost and then true up the cost after the election.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the May Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- June disbursements \$19,301.10
- Check to Cash for Officer Mike retirement gift, \$200 cash. Also getting an engraved glass jar full of candy.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve June disbursements as stated. On voice vote, the motion unanimously passed.

**VILLAGE CLERK – SUE EHRHARDT**

- Update on Community Development Block Grant. After getting the approval of minutes from last month's meeting, we will go ahead and submit the application for the 2017 funds.
- The letters for the 2016-2017 Business Licenses have gone out. 11 Applications were mailed and five have been returned already.
- Grants Farm will be hosting a food truck event; all of the food trucks will need business licenses.
- Received a Sunshine Law Request pertaining to court records, Rich will speak about that later.

**INSTALLATION OF NEW BOARD MEMBER.**

- Rich Magee performed the swearing in of the new Trustee, Richard Wagner.

**BUILDING COMMISSIONER – RICHARD WAGNER**

- Nothing new.

**PUBLIC WORKS - MARK KIENSTRA**

- Update on Grant Road Project.  
The check that was written on May 31 was to Access Engineering and it is 100% reimbursable. The project is now in the engineering stages which are expected to take 6-7 months, then comes the design and finally the construction.

**CHAIRMAN - KEVIN KELSO**

**OFFICER DAVE GRAF - POLICE OFFICER REPORT**

- 276 Service calls
- 8 Reports were written
- No tickets or arrests or DWI's.

**VILLAGE ATTORNEY - RICH MAGEE**

- Prepared Summons/Information for property violators to be set on the July 2016 docket. Description of issues with owners of property not in compliance with our code.
- Prepared two resolutions, one for approving the budget and the other for the new trustee appointment.

- Nothing new today regarding the City of Chesterfield and City of Fenton keeping their sales tax.
- Senate Bill 572 has been signed by the governor but it does not go into effect until August 28<sup>th</sup>. This bill puts a cap on the amount a municipality can fine someone for housing violations.
- Sunshine Law request that Sue Ehrhardt mentioned earlier was from a class action law firm requesting information about Failure to Appear. The request that they sent in did not comply with Sunshine Law request guidelines. Rich Magee sent a response back asking the law firm to clarify what they are asking for. An interesting note that Kansas City Missouri Court of appeals just ruled that Failure to Appear cannot be included as part of a class action suit.

## OLD BUSINESS

## NEW BUSINESS

- PRESENTATION OF THE BUDGET - JIM ALBENESIUS
- On the proposed budget for FY2016 - 2017, taxes are up, fines and fees are about the same, interest was a small amount, and the lateral sewer will be up a little due to stopping the management fee from Saint Louis County. Rental income will be down a lot compared to FY2015 - 2016, due to the cell tower money no longer being part of the revenue. Miscellaneous revenue is over budget in FY 2015 - 2016 due to payment from AB - Inbev for the Grant Road Project. There may also be more contributors in the future. Roads expense has been under budget but in FY2016 - 2017 it will be over budget due to the Grant Road project but we have had a surplus for many years in anticipation of this expense.
- Mark Kienstra motioned to read Resolution 712 by caption, Pat Williams seconded.
- Sue Ehrhardt read Resolution 712 by caption.
- A Resolution Approving the 2016 - 2017 Fiscal Year Budget.
- No Discussion
- On voice vote, the Resolution unanimously passed.

### RESOLUTION APPOINTING A NEW TRUSTEE

- Mark Kienstra motioned, to read Resolution 713 by caption, Pat Williams seconded.
- Sue Ehrhardt Read Resolution 713 by caption.
- A Resolution Appointing a Trustee To Fill a Vacancy on the Board of Trustees.
- No Discussion
- On voice vote, the Resolution unanimously passed.

### PRESENTATION OF THE TREE BOARD

- Presentation by Laura Yates
- Need for the Tree Board in Grantwood Village
  - Within the last 10 years 20% of the tree community has been lost due to oak wilt, lack of awareness and improperly planted trees, incompetent tree trimmers, over mulching, and storm damage or drought.
  - Description of oak wilt, a fungal tree disease that spreads quickly, and other problems.
  - Benefits of trees include lower energy bills, promote better health, increase property values and environmental benefits.
  - The tree board will start with the Tree Inventory from 2009 and build upon that to adopt a 5-10 year plan. Year one will be to get the word out to residents what the tree board is doing and helping the community understand how to properly care for their trees.
  - The tree inventory of 2009 included 112 trees in public areas valued at \$326,000.
  - A budget will also be set in the future.

- The Trustees will review the tree ordinance by the next meeting and discuss an amount for the tree board then.

GRANTWOOD LANE

- Discussion on making Grantwood Lane one way. This is coming up as a possible solution to reduce driving on lawns. This will be brought up at the next board meeting.

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, to adjourn the meeting. On voice vote, the motion was unanimously approved. The meeting closed at 8:49 P.M. The next Board of Trustee meeting will be held on Tuesday July 19, 2016 at 7:00 P.M.

Respectfully Submitted,

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Kevin Kelso  
Chairman

Attest:

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Sue Ehrhardt  
Village Clerk