

REGULAR MEETING OF THE BOARD OF TRUSTEES
February 16, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday February 16, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works Commissioner
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Village Attorney, Rich Magee; Kathy Kienstra, Vice President - Lindbergh Board of Education, Officer Mike Thomeczek Weinman, St. Louis County Police and Jennifer Merritt, Secretary.

The meeting was called to order at 7:03 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustee's present.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – January 19, 2016

- Mark Kienstra motioned, seconded by Pat Williams, to approve January 19, 2016, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS AND GUESTS IN ATTENDANCE

- Thanks to everyone who has come to the meeting this evening. The following Guests were in attendance:
 - Mike Kuhn - 7353 Granbury Circle
 - Bill Hund - 8821 Paragon Circle
 - Bernie. Harmon - 7638 Bracken Circle
 - Kathy Kienstra - 7365 Navarre Circle
 - Jim Albenesius - 7348 Granbury Circle

TREASURER'S REPORT - PAT WILLIAMS

- Beginning Balance \$711,806.80, Receipts \$78,810.54, Disbursements \$26,621.55, Ending \$763,995.79.
- Received revenue from Lateral Sewer Fees, Charter Quarterly fee \$2,635.11, Ameren Utility tax fee \$1,216.66. Please note that the economic development tax is restricted funds for Road and Bridges.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the January Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- February Disbursements \$26,406.26.
- Couple of checks to point out, #14086 was to publish the financial statement as required by state law. Check #14090 to Daniel and Henry was for the bonding of Kevin Kelso. Check to Pat Williams for the thank you gifts to the Saint Louis Zoo Staff and to the Ulysses S Grant Staff. There are also two checks to the State court fees from fines collected. A check to McManus for slow plowing, Kevin Kelso for No Parking Signs, and finally Ameren UE for the lighting within the Village.

- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve February Disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- April Election. The wording on the Prop. B (Sales Tax) was revised after we were notified the by the Board of Election Commissioners that other cities were using different wording. This will make it more understandable to the voters.
- Mailing Information. Sue Ehrhardt spoke with Mark Schaetzel, Saint Louis Presort, regarding the bulk mailings. He stated that if something is sent at bulk rates and it is addressed to a specific resident and that resident no longer lives there, then the post office will not deliver it and will toss it. By adding on “or current resident” on the label behind the residents name, the post office will deliver it. Another note that the Village should mail something out occasionally First Class so any bad addresses will be returned.
- Mark Schaetzel is donating all of the printing, and paper. He is paying for the postage upfront and will bill for reimbursement.
- Kevin Kelso stated he would personally pay for the First Class postage for the mailing.
- There are a couple of classes coming up for the trustees to be able to attend. The first is Municipal League is offering a class on Thursday February 25th on Governmental ethics and conflict of interest. Might be a good one for a couple of trustees to go to. \$10/person. Sue Ehrhardt is going to try to attend. Anyone one else please let Sue know if you would like to go, too. The second class is put on by MSD on the MSD Project Clear, for the next phase of work to be completed. The closest class is at Sunset Hills Community Center on March 7th from 8 - 9:30 am and it is open to elected officials and municipal staff.

BUILDING COMMISSIONER – open

- The search is on to find a replacement for the building commissioner.

PUBLIC WORKS - MARK KIENSTRA

- MSD Project. This phase is about to wrap up. The MSD Project with Berra at Whitehaven and Raleigh has been difficulty since the contractor, J H Berra, had trouble doing the work to the Grantwood Village specifications. There are two more sections of concrete to be replaced. Kevin Kelso has worked hard to make sure they are meeting the specifications.
- There is a similar project at Hibbard and Raleigh with the Contractor Above and Below contracting. This project is moving along much better.
- The reasons for having these requirements are to have stronger pavement, improvement of the crown and slope of the streets and to make sure that the water that hits the streets flows to the MSD inlets.
- The two projects should dry out about a dozen homes.
- Operation Clear this summer starts with MSD, more to come on this project.
- Contract and Ordinance regarding street replacement by Above and Below Contracting.
- Bill No. 705 - Above and Below Contract
 - Mark Kienstra motioned, seconded by Pat Williams, to read bill No. 705 by caption.
 - Sue Ehrhardt read Bill No. 705 by caption.
 - AN ORDINANCE TO APPROVE A CONTRACT BETWEEN THE TOWN OF GRANTWOOD VILLAGE, MISSOURI AND ABOVE AND BELOW CONTRACTING, LLC FOR THE REMOVAL AND REPLACEMENT OF 377

SQUARE YARDS OF CONCRETE 9 INCHES THICK PER THE TOWN OF GRANTWOOD VILLAGE SPECIFICATIONS.

- Discussion- The purpose is to replace the concrete torn up by the MSD underground infrastructure. This is at Hibbard and Raleigh. There are two main reasons to do this, the first is because MSD will only match old pavement and the flooding will continue, the second reason would be this will prevent the Village from replacing more concrete later on. The bid on the project work is much lower since the contractor will already have the equipment on site.
- Mark Kienstra motioned, seconded by Kevin Kelso, to read Bill No. 705 by caption a second time.
- Sue Ehrhardt read Bill No. 705 by caption.
- Sue Ehrhardt conducted a Roll Call Vote:
 - Sue Ehrhardt - AYE
 - Pat Williams - AYE
 - Mark Kienstra - AYE
 - Kevin Kelso - AYE
- Bill No. 705 passes and becomes Ordinance 705.16
- Snow Events recently. There was some concern from a resident that the entrances off of Gravois Road, were in bad shape from the recent snow. The trustees called McManus to come out and clear up the entrances and salt to ensure the safety of the residents.

CHAIRMAN - KEVIN KELSO

OFFICER MIKE THOMEZCHEK - POLICE OFFICER REPORT

- Two crimes in the Village. The first a domestic violence case and the second was a snow blower was stolen out of a garage, which was recovered within 12 hours. Charges have not been filed, but are likely, Detective David Meyer is completing the follow up.

CHAIRMAN - KEVIN KELSO

- New Signs - The signs for Forest Haven should be repaired. Would like to approve a dollar amount in the case we find someone to do the work. Only one bid has come in, and Kevin Kelso will keep looking for other bids. Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve up to \$4,500.00 to repair the entrance signs. On voice vote, the motion unanimously passed.
- Division between Old Grantwood and Forest Haven. The Village would like to have a get together of some sort to bring everyone together. Lois Pfeiffer will be putting together something in the future, either at the Historic Site or at Grants Farm. The Village will agree to pay for the expenses. Kevin Kelso will get some more information from Lois Pfeiffer and get back with the board. The trustees will support the annual Village Party.
- All solicitors must have a license and if they do not Villagers should call the police.
- There is a house transfer that was supposed to happen in January but has not yet, Rich Magee will look into the status of the sale.

VILLAGE ATTORNEY – Rich Magee

- Solicitor suggestion to put a No Solicitor's sticker on the front door. The street signs should also be revised to be clearer.
- Senate Bill 5 litigation is moving along. There was a hearing on February 5, 2016 and Monica Huddleston, Mayor of Greendale, typed up her notes from the hearing. It reads well and the case appears to be going briskly.
- Thanks to the election board for changing the language on the sales tax proposition to be more clear.

- Mark Kienstra raised a question regarding the Sunshine Law, because he was trying to get Saint Louis County to give Grantwood Village information regarding weather forecasting, using the data that Saint Louis county uses. Mark Kienstra was told that this was proprietary information and they could not give that out. Per Rich Magee this information should be able to be shared, he will look into this further.

OLD BUSINESS

- Tree City Ordinance – For the next meeting, an ordinance for the Tree City will be ready, to be able to get the ball rolling on becoming a Tree City.
- Line of Credit Renewal and extension. The line of credit from Commerce Bank will stay at \$50,000. There were a lot of hidden fees in raising the credit limit to \$75,000. The line of credit is renewed.

NEW BUSINESS

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, to adjourn the meeting, seconded by Sue Ehrhardt. On voice vote, the motion was unanimously approved. The meeting closed at 8:00 P.M. The next Board of Trustee meeting will be held on Tuesday March 15, 2016 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk