

REGULAR MEETING OF THE BOARD OF TRUSTEES
August 18, 2015

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday August 18, 2015, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk
Mark Kienstra, Public Works Commissioner
Bob Bess, Building Commissioner

Also present were: Village Attorney, Rich Magee; Officer Mike Thomeczek, St. Louis County Police and Jennifer Merritt, Secretary.

The meeting was called to order at 7:07 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – July 21, 2015

- Bob Bess motioned, seconded by Mark Kienstra, to approve July 21, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

TREASURER'S REPORT - PAT WILLIAMS

- Beginning Balance \$573,863.21, Receipts \$43,196.71, Disbursements \$18,104.99, Ending \$598,954.93.
- The Saint Louis County Sewer Lateral Account is actually around \$700, the latest balance in the account has not been received yet.
- Received a rental income from Vertical Bridge for the cell tower
- There were a lot of building permit fees collected in July.
- Bob Bess motioned, seconded by Mark Kienstra, to approve the July Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- August Disbursements \$23,280.06
 - Check to Sarah Johnson (resident) for cleaning the Village Hall. Sarah is doing a great job
 - Check to Joe Limmer for helping input the new budget into QuickBooks.
 - Check to Travelers for Annual Insurance expense. This is only a portion. The full amount is around \$7,000.
 - Check to The Call Publishing for the listing of the Fiscal Year End Revenues and Expenses.
 - Check to Advance Mailing for the newsletter.
 - Check to the Grantwood Preservation Society for four new flags.
- Bob Bess motioned, seconded by Mark Kienstra, to approve the August Disbursements. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Auto Stickers
 - There were three requests for auto stickers, one of them was for a new sticker and the \$5 fee was collected.
- Sunshine Request
 - Mark Kienstra is working on the Capital Improvement portion of the Sunshine Request that came in last month.
- Tax rate
 - The tax rate notice came in the mail today. The board will decide who will be performing the calculation for the year. This is due October 1st.
- Tree City USA
 - Sue Ehrhardt has the application and information regarding becoming part of Tree City USA. It appears that Grantwood Village would need to form committee and hold an Arbor Day Celebration to satisfy the requirements. Sue Ehrhardt will look into further.

BUILDING COMMISSIONER - BOB BESS

- Lots of construction going on in the Village
 - Collected many permit fees
- Would like to hold a meeting with real estate agents in the area to go over the rules and ordinances within the Village, so incoming families know what to expect when they arrive.

PUBLIC WORKS - MARK KIENSTRA

- There is an active sewer lateral claim on Bracken. It is the first one with the new administration.
 - The homeowner gets the camera work before and after the work is completed and submits the camera results to the Board for reimbursement of about \$1,200 for this site.
- Asphalt/Street Repairs
 - Kevin Kelso and Mark Kienstra have gone around the Village marking many spots in need of street repair. If you see any spot please let the Trustees know. There has been some resident input but more is welcome.
 - Saint Louis County will also be asked to do an assessment of the sealing of the asphalt streets.

CHAIRMAN - KEVIN KELSO

OFFICER MIKE THOMECZEK - POLICE OFFICER REPORT

- Traffic Studies throughout the Village. One stop sign citation was issued.
- September 26 from 10am-2pm the DEA and Saint Louis County Police will be hosting a Prescription Drug Return Program. Information will be put on the website.

SHED/OUTBUILDING ORDINANCE

- A meeting was held during the month and we are currently waiting on feedback from the participants.

WILDLIFE IN VILLAGE

- There are many coyotes and fox sightings within the Village. Animal Control and Wildlife Preservation have been called and will not come out to capture the wildlife unless they are rabid. They will eventually move on to another area.

VILLAGE ATTORNEY – Rich Magee

- Working on Senate Bill 5
 - Rich Magee will be working on changes to ordinances that are affected by Senate Bill 5

- Since Failure to Appear charges are no longer allowed some changes will need to be made.
- Rich Magee sent John Nanos a list of the reporting requirements, but has not heard back yet, Kevin Kelso will follow up next week.
- Tax Rates
 - The Village will just need to decide who will prepare the tax rate calculation, as Sue Ehrhardt mentioned earlier.
- Proposal of two new ordinances:
 - The first is on Building Permit fees
 - The second is on Trustees participation in meetings by telephone

BUILDING PERMIT FEES

- Bob Bess motioned, seconded by Pat Williams to read the Building Permit Fees Bill by caption only. On voice vote the motion was unanimously passed.
- Sue Ehrhardt read the Building Permit Fees Bill by caption
 - An ordinance of the Town of Grantwood Village, Missouri amending Section 500.030 of the Town of Grantwood Village Code to amend section (A) thereof.
- Discussion
 - There are two attachments included. Will have to put a copy of the application on the website.
 - The \$25/fee is a non-refundable fee.
 - Check with Saint Louis County to see about the expiration dates.
 - Possible re-inspection at the completion of the work.
- Will be tabled until the next meeting

TRUSTEE'S PARTICIPATING BY PHONE

- Bob Bess motioned, seconded by Pat Williams to read the Bill allowing Trustee's to participate at Board meetings by telephone by caption only. On voice vote the motion was unanimously passed.
- Sue Ehrhardt read the Trustee's to participate by phone Bill by caption
 - An ordinance of the Town of Grantwood Village, Missouri amending Section 110.030 of the Town of Grantwood Village Code to amend section (A) thereof.
- Discussion
 - Allow any Electronic Means (such as Skype).
- Will be tabled until the next meeting.

OLD BUSINESS

- None

NEW BUSINESS

- None

VILLAGER'S COMMENTS

- Sue Ehrhardt motioned, seconded by Pat Williams to go into closed session to discuss a legal matter pursuant to section 610.021(1) of the Sunshine Law.
- Sue Ehrhardt performed the Roll Call Vote:
 - Bob Bess-AYE
 - Kevin Kelso-AYE
 - Mark Kienstra-AYE
 - Pat Williams-AYE
 - Sue Ehrhardt-AYE

ADJOURNMENT

Adjournment of Open Meeting

Sue Ehrhardt motioned to adjourn the meeting, seconded by Bob Bess. On voice vote, the motion was unanimously approved. The meeting closed at 8:15 P.M. The next Board of Trustee meeting will be held on Tuesday September 15, 2013 at **7:00 P.M.**

Closed Session pertaining to the following:

Missouri revised Statutes
Chapter 610
Sunshine Law
Section 610.021(1)

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Adjournment of Closed Session

- Bob Bess motioned to adjourn the closed session meeting, seconded by Sue Ehrhardt.
- Sue Ehrhardt Performed the Roll Call Vote:
 - Bob Bess-AYE
 - Kevin Kelso-AYE
 - Mark Kienstra-AYE
 - Pat Williams-AYE
 - Sue Ehrhardt-AYE

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk