

REGULAR MEETING OF THE BOARD OF TRUSTEES  
May 18, 2015

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Monday May 18, 2015, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk  
Mark Kienstra, Public Works Commissioner  
Bob Bess, Building Commissioner

Also present were: Village Attorney, Rich Magee; Officer Mike Thomeczek, St. Louis County Police and Jennifer Merritt, Secretary.

The meeting was called to order at 7:05 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.  
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – March 18, 2015

- Bob Bess motioned, seconded by Mark Kienstra, to approve April 21, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

TREASURER'S REPORT - PAT WILLIAMS

- Beginning Balance \$559,273.77, Receipts \$34,150.07, Disbursements \$43,608.08, Ending \$549,816.56.
- Overview of the Treasurer's Report by Pat Williams.
- Bob Bess motioned, seconded by Mark Kienstra, to approve the April Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- May Disbursements \$8,503.92.
  - Check #13898 for \$91.24, Sue Ehrhardt reimbursement for supplies, including a ladder for the Village Hall.
- Bob Bess motioned, seconded by Mark Kienstra, to approve the April Disbursements as stated. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Welcome Letter/Packet
  - The welcome Packets have been completed and two have been delivered to new residents so far.
- Business Licenses
  - Business Licenses are due to be renewed by July 1<sup>st</sup>. Sue Ehrhardt is working on letters to those who currently have business licenses to remind them to renew.
- Sunshine Law Request
  - A request came in from California regarding the cell tower revenues. They sent in \$5.00 to cover the any fees. Sue Ehrhardt responded with directing them to the website for the information they are requesting and if they needed more information they would need to send in more than \$5.00. As of now no response.

- Sign Posted at Village Hall
  - Since the Village Hall is unoccupied since there are no full time employees, a request came in to post a sign letting residents know what to do if they need something. Sue Ehrhardt has posted a sign stating there is no one at the village hall and it has the village hall phone number requesting the resident or visitor to call the number or directing them to put any information through the mail slot on the side of the building. Bob Bess will look into getting a mail slot put into the front door as well. So far the response has been positive on the note.

#### BUILDING COMMISSIONER - BOB BESS

- Building permits.
  - There is a lot of construction going on in the village and for the most part people are getting the building permits.

#### PUBLIC WORKS - MARK KIENSTRA

- Speed Bump/Street Repair
  - Will be soliciting for bids to try and get all of the speed bumps and street repairs done at the same time to save on costs and time. There will be repairs made to the speed bumps from damage caused by the winter weather. Pothole repair and pavement resurfacing of the lot by the Village Hall will also be completed.

#### CHAIRMAN - KEVIN KELSO

#### OFFICER MIKE THOMECZEK - POLICE OFFICER REPORT

- No crime reported in the month.
- A traffic study was completed on the streets within the Village. There were no vehicles that were going over 25 mph.
- Update on break in from last month. The Fourth Precinct arrested someone believed to have been the burglar. No new reports of burglary in the area since the arrest.

#### OUTBUILDING/SHED

- Next Wednesday May 27, 2015 the volunteers will get together to come up with a set of guidelines for the outbuildings/sheds. There are three volunteers helping with getting guidelines together and one that has volunteered with the inspections to make sure everyone is staying within the guidelines.

#### CELL TOWER

- The Village is continuing to receive monthly rent payments from the cell tower company.
- As long as rental payments continue to come in the Village from Vertical Bridge, the Village will not pursue termination of the contract.

#### VILLAGE ATTORNEY – Rich Magee

Activities for the month included:

- Working on the fence ordinance amendment.
- Researching and writing a ordinance regarding solar panels.
- Looking at and distributing the building codes including fees. Passed out to the board copies of The City of Glendale's fees. These will be reviewed by the board and discussed at the next meeting.

### **Fence Ordinance Amendment**

- The Fence Ordinance amendment will allow for appeals due to specific situations to the fence ordinance to be handled quicker by going to the Board of Trustees rather than The Board of Adjustment.
- Mark Kienstra motioned, seconded by Pat Williams to read Bill No. 691 by caption.
- Sue Ehrhardt did a first reading of Bill No. 691 by caption.
  - An Ordinance of the Town of Grantwood Village, Missouri, Amending Chapter 515 of the Town of Grantwood Village code to delete section 515.030 and insert a new section 515.030 in its place.
- Discussion-None
- Mark Kienstra motioned, seconded by Bob Bess to read Bill No. 691 by caption a second time.
- Sue Ehrhardt did a second reading of Bill No. 691 by caption.
- Sue Ehrhardt conducted a roll call vote:
  - Bob Bess-AYE
  - Mark Kienstra-AYE
  - Kevin Kelso- AYE
  - Pat Williams- AYE
  - Sue Ehrhardt-AYE

### **Solar Panels**

- Sue Ehrhardt expressed a need for rules relating to solar panels.
- Rich Magee has written an ordinance regarding the solar panels.
- Mark Kienstra motioned, seconded by Bob Bess to read Bill No. 693 by caption.
  - Sue Ehrhardt did a first reading of Bill No. 693 by Caption.
    - An Ordinance of the Town of Grantwood Village, Missouri, Amending Chapter 500 of the Town of Grantwood Village code to add section 500.045, regulating Solar Panels.
  - Discussion
    - To add that this is for residential properties within the village
    - Rich Magee will add verbiage for commercial properties for the next meeting.
    - Tabled until the June 2015 meeting.

### **OLD BUSINESS**

- FEMA Ordinance. The East-West Gateway requires a 5 year plan for FEMA, in order to be eligible for any natural disaster funds within the village.
- The plan is a compilation of charts and spreadsheets, with about 15 pages relating to Villages. This is mainly actions for Police, Fire, and Emergency Phone Number's.
- Mark Kienstra motioned, seconded by Bob Bess to read Resolution No. 692 by caption. On voice vote the motion unanimously passed.
  - Sue Ehrhardt did a first reading of Resolution No. 692 by Caption.
    - A Resolution of the Board of Trustees of the Town of Grantwood Village Adopting the Saint Louis Regional All-Hazard Mitigation Plan 2015-2020. (Updated 2015)
  - On voice vote the motion unanimously passed.
  - Thanks to Sue Ehrhardt for sorting through all of the FEMA information and making sure the Town of Grantwood Village is compliant and eligible for funds if a natural disaster occurs.

NEW BUSINESS

- None

VILLAGER'S COMMENTS

ADJOURNMENT

The meeting adjourned at 7:48 P.M. The next Regular Board of Trustee meeting will be held on Tuesday, June 16, 2015 at 7:00 P.M.

Respectfully Submitted,

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Kevin Kelso  
Chairman

Attest:

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Sue Ehrhardt  
Village Clerk