

REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 21, 2015

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday April 21, 2015, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk  
Mark Kienstra, Public Works Commissioner  
Bob Bess, Building Commissioner

Also present were: Village Attorney, Rich Magee; Officer Mike Thomeczek, St. Louis County Police; Kathy Kienstra, President-Lindbergh Board of Education; and Jennifer Merritt, Secretary.

The meeting was called to order at 7:08 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.  
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – March 18, 2015

- Bob Bess motioned, seconded by Mark Kienstra, to approve March 18, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

SPECIAL BOARD MEETING – March 29, 2015

- Bob Bess motioned, seconded by Mark Kienstra, to approve March 29, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

TREASURER'S REPORT - PAT WILLIAMS

- Beginning Balance \$564,468.74, Receipts \$28,769.87, Disbursements \$33,964.84, Ending \$559,273.77.
- Revenues included the regular monthly revenues and the capital improvement tax of \$1,005.57, Sewer lateral of \$148.50, for late tax payments received.
- In the Profit and Loss statement, there is a \$185.12 deduction in Roads and Bridges but this was re-classified to the general account.
- Continuing to receive help with QuickBooks from Joe Limmer.
- Mark Kienstra motioned, seconded by Bob Bess, to approve the March Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- April Disbursements \$19,838.18, plus \$400 for Mark Kienstra stipend payment not listed. A total of \$20,238.18 for April 2015.
  - Check #13861 for \$58.00 was for a poster that was made to show which municipalities have a sewer lateral program.
  - Check #13856 for \$885.98 is for Advance Mailing for the newsletter and the directory.
  - Check #13880 for \$225.00 and \$75.00 to Daniel and Henry is for the bonding of the elected officials.
  - The EFT's are from the tax withholdings for social security and Medicare.
  - Check #13869 for the last snow removal \$1,750.00.

- Check #13878, for \$2,000 to Euphorbia is for the dead limbs and general clean up of the common areas.
- Mark Kienstra motioned, seconded by Bob Bess, to approve the April Disbursements as amended. On voice vote, the motion unanimously passed.

#### VILLAGE CLERK – SUE EHRHARDT

- Sunshine Law Request
  - The request that came in last month and was replied to with the estimated cost of the request has been responded to by the requestor. They have decided to forgo the request.
- Welcome Letter/Packet
  - Sue Ehrhardt is worked on a draft letter that was passed around to the trustees to look over and give Sue Ehrhardt feedback. Discussion on who should sign the letter. The Village Clerk should sign.
- Community Development Block Grant
  - April 10, 2015 was a mandatory meeting for the Community Development Block Grant. Sue Ehrhardt and Bob Bess went to the meeting. Overall it was not a good presentation of information. The requirement of attendance has been met and everything is on track for the Community Development Block Grant to move forward.
- Mosquito Control Contract
  - Saint Louis County has signed and returned the contract that we submitted after passing the ordinance No.689.15 in February for Mosquito Control Services for five years.
- Election
  - If an election ballot has the same number of open spots as the number of candidates there is an option to forgo the election. This would allow the Village to save \$450-\$600, the average cost of the election. In order to do so it must be voted on by the residents at a prior election. Sue Ehrhardt found out that it is cheapest to do this in an April election rather than at an August or November election in an off year.
  - The request to put the petition on the ballot should be done at the same time as the candidate filing.

#### BUILDING COMMISSIONER - BOB BESS

- Cell Tower
  - The cell tower current owner is trying to get 5 years of suspended payments while they try to get a new tenant. They would also like to lower the payment from about \$2,100/month to \$1,000/month once they have a new tenant.
  - A letter has been sent in response to try to get the owner to agree to a one year suspension of payments while both the cell tower company and Grantwood Village look for new tenants. The cell tower company would have to keep up on the liability insurance for it.
- Outbuildings
  - The trustees need to start thinking about the types of restrictions and guidelines they would want to see on the sheds.
  - The trustees will have the suggestions for the next meeting.
  - Villagers are asked to send in their ideas by e-mail so all trustees can see them.

#### PUBLIC WORKS - MARK KIENSTRA

- One of the Grants for the Grant Road improvements was recommended to East-West Gateway for approval. More information should be available by the next meeting.
- The speed humps will be getting painted
- Discussion on the pole markers needing painted. Mark Kienstra suggested vinyl sleeves. He will look into it more.

CHAIRMAN - KEVIN KELSO

OFFICER MIKE THOMEKZEK - POLICE OFFICER REPORT

- There was one burglary at 7321 Raleigh. The thieves came in through the back door, took some jewelry and put it in a pillow case from the bed. These thieves also hit Webster Groves, Crestwood, Shrewsbury and Affton.
- A traffic study was completed on the streets within the Village. There were no vehicles that were going over 25 mph.
- PERMIT FEES
  - Rich will email copies of Glendale's permit fees. Pat Williams has given the other trustees copies of Webster and Kirkwood's permit fees.

NEIGHBORHOOD WATCH

- Thank you to Sarah Johnson, she will be taking over the Neighborhood Watch program. She will get in touch with the Block Captains and Saint Louis County to get the meeting information.

VILLAGE ATTORNEY – Rich Magee

Activities for the month included:

- Calculating the Estimated Tax Forms and making sure they were properly filled out and sent back by the April 8<sup>th</sup> deadline.
- Contacted Vertical Bridge for the Cell Tower lease to make sure they understand that they still have obligations under the current lease even though they are sending in payments, they have not terminated the contract. Rich Magee has not received a response, so the understanding is that they agree as well.
- Updates to legislation in Jefferson City. The most important is the Point of Sale cities keeping 50% of the tax. This would not be overly significant to the Village if this bill were to pass. Senator Schmidt opposes the bill. Rich encourages the Trustees and Villagers to reach out to the Legislators to let them know how the Village feels about the bill.
- Amendment to Fence Ordinance. The board of adjustment is not always practical for variances.
- Rich Magee will be presenting again at the newly elected officials conference in Maryland Heights.
- Sue Ehrhardt thanked Rich Magee on the preparation of the Tax rate; the accountant John Nanos was unavailable at the time to complete the calculation.

OLD BUSINESS

- Fence Ordinance
- Mark Kienstra motioned, seconded by Bob Bess to read Bill No. 691 by Caption. On voice vote the motion unanimously passed.
  - Sue Ehrhardt did a first reading of Bill No. 691 by Caption.
    - An Ordinance of the Town of Grantwood Village, Missouri, Amending Chapter 515 of the Town of Grantwood Village code to delete section 515.030 and insert a new section 515.030 in its place.
  - Discussion
    - Discussion on wording of “where there are practical difficulties or unnecessary hardships”
    - Discussion on possible replacements to make the wording more firm, such as if a natural disaster occurs or if a utility has to remove a section of the fence.
    - Does not cover the owner replacing sections of fence a little at a time.

- Rich will get the Trustees a copy of the revised ordinance with the new verbiage and the ordinance will be reviewed next month.

#### ELECTION RESULTS

- Bob Bess motioned, seconded by Pat Williams to accept the election results.
- Sue Ehrhardt read the election results:
  - Bob Bess 78 votes
  - Kevin Kelso 80 votes
  - Mark Kienstra 75 votes
  - 16 write in, which are invalid-must be registered to be a write in candidate
  - There are 718 registered voters and 105 voted, 14.62%
- Sue Ehrhardt motioned, seconded by Pat Williams to approve the election results as read. On voice vote the motion was unanimously passed.
- Rich Magee administered the Oath of Office for Kevin Kelso, Bob Bess and Mark Kienstra.

Mark Kienstra motioned, seconded by Bob Bess to adjourn sine die. On voice vote the motion was unanimously passed.

The meeting was called to order at 8:12 P.M. by Pat Williams

#### ROLL CALL

Sue Ehrhardt conducted roll call. All trustees present.  
Sue Ehrhardt announced a quorum.

#### Nomination of Chairman

- Pat Williams opened the floor for nominations of chairman.
- Sue Ehrhardt nominated Kevin Kelso as Chairman, Seconded by Bob Bess
- No other nominations
- On voice vote, Kevin Kelso nomination for Chairman, all Aye,
- Kevin Kelso becomes the Chairman of Grantwood Village Board of Trustee's.

#### Appointment of Trustees

- Kevin Kelso appointed the trustees in the following positions:
  - Pat Williams, Treasurer
  - Sue Ehrhardt, Village Clerk
  - Mark Kienstra, Public Works Commissioner
  - Bob Bess, Building Commissioner

#### NEW BUSINESS

- None

#### VILLAGER'S COMMENTS

#### ADJOURNMENT

The meeting adjourned at 8:20 P.M. The next Regular Board of Trustee meeting will be held on Tuesday, May 19, 2015 at 7:00 P.M.

Respectfully Submitted,

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Kevin Kelso  
Chairman

Attest:

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Sue Ehrhardt  
Village Clerk