

REGULAR MEETING OF THE BOARD OF TRUSTEES  
March 18, 2015

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Wednesday March 18, 2015, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman  
Pat Williams, Treasurer  
Sue Ehrhardt, Village Clerk  
Bob Bess, Building Commissioner

Also present were: Village Attorney, Rich Magee, Officer Mike Thomeczek, St. Louis County Police, Sergeant Ray Absolon, St. Louis County Police, and Jennifer Merritt, Secretary.

The meeting was called to order at 7:00 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustees except Mark Kienstra present.  
Sue Ehrhardt announced a quorum.

Kevin Kelso thanked the residents and guests for coming to the meeting.

MINUTES

REGULAR BOARD MEETING – February 17, 2015

- There is an amendment to the Disbursements for February 2015. A \$98.00 check to East-West Gateway.
- Bob Bess motioned, seconded by Pat Williams, to approve February 17, 2015, meeting minutes as amended. On voice vote, the motion unanimously passed.

TREASURER'S REPORT-PAT WILLIAMS

- Beginning Balance \$547,473.31 Receipts \$41,304.89, Disbursements \$24,358.96, Ending \$564,419.24.
- The treasurer's report cover page now includes the Saint Louis County Held Sewer Lateral Fund. Since it was determined that if the program were to end the Village would get all of the money back, the Fund is an asset and should be listed.
- Bob Bess motioned, seconded by Sue Ehrhardt, to approve the February Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- March Disbursements \$33,915.34.
  - Renewed contract with Seliga for the heating and cooling systems
  - The expense to McManus was for the large snow removal
  - The check to Saint Louis County is for the core drilling of the streets.
  - Bob Bess motioned, seconded by Sue Ehrhardt, to approve the March 2015 Disbursements. On voice vote, the motion unanimously passed.

VILLAGE CLERK

- Directory
  - There were a couple of glitches in working with the directory. It is planned to go out with the newsletter to save on postage.

- Sunshine Law Request
  - We received a Sunshine Law Request, mainly for financial information. Sue Ehrhardt directed them to the website since all of the treasurer's reports are on the website. If they need anything further they will have to submit a check to cover the cost. Currently waiting on a response.
- Post Card Responses on the Shed Survey
  - The results of the post card survey about allowing some type of sheds. Of the 340 postcards sent to residences, there were 212 received back. The overall results are that the majority of residents would like to have some sort of a shed. The results will be posted on the website.
- Computer update
  - In working with the website it was noticed that a map of the village was not on the site. It has since been updated and added.
- Community Development Block Grant
  - April 10, 2015 is a mandatory meeting for the Community Development Block Grant. Sue Ehrhardt and Bob Bess will be going to the meeting.
- A request to purchase a 3 step ladder for the Village Hall.

#### BUILDING COMMISSIONER-BOB BESS

- Bob Bess stated there have been a lot of bathroom remodels. All of the contractors working in the Village must get a license with Grantwood Village.
- Comment on the traffic court standing within the Saint Louis County Municipalities.
- May want to look into solar panels being limited to the roof area. Rich will look into writing up an ordinance for this.

#### PUBLIC WORKS-MARK KIENSTRA

Absent

#### CHAIRMAN-KEVIN KELSO

#### OFFICER MIKE THOMECZEK-POLICE OFFICER REPORT

- There were a couple of burglar alarms that have gone off but nothing was found.
- A traffic study was completed on the streets within the Village. There was only one vehicle that was going over 25 mph. That vehicle was on Shiloh and the driver was ticketed.
- PERMIT FEES
  - The Village plans to adopt a sliding scale for building permit fees. It has been talked about in previous meetings but has not been implemented. The scale should be based off the Saint Louis County Scale.
- BUSINESS LICENSES
  - The companies coming in to do work within the Village should obtain a business license for Grantwood Village. Sue will give the form to Bob Bess to put with the building permit application. The business licenses are good for a year from July to June.
- CELL TOWER
  - There will likely need to be a special meeting next week to discuss the cell tower. The cell tower will either need to be taken down or other arrangements for an income stream.

#### NEIGHBORHOOD WATCH

- Genny Webelueth resigned from Neighborhood Watch Coordinator. The position will be listed in the newsletter for anyone interested in taking over the position.

## VILLAGE ATTORNEY

Activities for the month included:

- Revision of the Sewer Lateral Fund ordinance.
- Telephone conversation with Sue Ehrhardt regarding a supplemental agreement with the Community Development Block Grant.
- Waiting on a letter from St. Louis County to use to calculate the projected tax levy. The letter, once received, will be forwarded to John Nanos to complete the calculation and send back by April 8<sup>th</sup>. This is required since this is a reassessment year.
- Opinion request from the Attorney General regarding the quorum changes was checked on. The Attorney General has the request and is working on a response. The hope is that we have the response by the next meeting.

## OLD BUSINESS

- Ordinance tying trustees stipends to sewer lateral fund levels. The bottom fund level is \$25,000 and the top fund level is \$35,000.
- Bob Bess motioned, seconded by Pat Williams to read Bill No. 688 by Caption, a second time. On voice vote the motion unanimously passed.
  - Sue Ehrhardt read Bill No. 688 by Caption
    - An Ordinance to maintain financial stability in the sewer lateral fund in the Town of Grantwood Village.
  - Discussion
    - None
  - Sue Ehrhardt conducted a roll call vote
    - Bob Bess-AYE
    - Kevin Kelso-AYE
    - Pat Williams-AYE
    - Sue Ehrhardt-AYE
  - Bill No. 688 passes and becomes Ordinance No. 688-15.

## NEW BUSINESS

- None

## VILLAGER'S COMMENTS

- The Board agreed to go into closed session to discuss a legal matter. Chairman Kelso announced that the board would go into closed session immediately following the regular meeting.

## ADJOURNMENT

Bob Bess motioned, seconded by Sue Ehrhardt, to adjourn the regular meeting. On voice vote the motion unanimously passed. The meeting adjourned at 8:18 P.M. The next Regular Board of Trustee meeting will be held on Tuesday April 21, 2015 at 7:00 P.M.

Bob Bess, seconded by Pat Williams to go into closed session to discuss a legal matter.  
Sue Ehrhardt conducted a Roll Call Vote:

- Bob Bess-AYE
- Kevin Kelso-AYE
- Pat Williams-AYE
- Sue Ehrhardt-AYE

Closed Session pertaining to the following:  
Missouri revised Statutes  
Chapter 610  
Governmental Bodies and Records  
Section 610.021

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Adjournment of Closed Session

Bob Bess motioned to adjourn the closed session meeting, seconded by Pat Williams. On voice vote, the motion was unanimously approved.

Respectfully Submitted,

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Chairman

Attest:

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Village Clerk