

REGULAR MEETING OF THE BOARD OF TRUSTEES
January 19, 2016

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday January 19, 2016, at Village Hall, One Missionary Ridge, Saint Louis MO, 63123. The following Trustees were present:

Kevin Kelso, Chairman
Mark Kienstra, Public Works Commissioner
Pat Williams, Treasurer
Sue Ehrhardt, Village Clerk

Also present were: Rich Magee, Village Attorney; Kathy Kienstra, President - Lindbergh Board of Education; Officer Mike Thomeczek, St. Louis County Police; and Jennifer Merritt, Secretary.

The meeting was called to order at 7:03 P.M. by Kevin Kelso.

PLEDGE OF ALLEGIANCE

ROLL CALL

Sue Ehrhardt conducted roll call. All trustee's present.
Sue Ehrhardt announced a quorum.

MINUTES

REGULAR BOARD MEETING – December 15, 2015

- Mark Kienstra motioned, seconded by Pat Williams, to approve December 15, 2015, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS AND GUESTS IN ATTENDANCE

- Thanks to everyone who is attending the meeting this evening.

TREASURER'S REPORT - PAT WILLIAMS

- Beginning Balance \$630,971.88, Receipts \$106,920.38, Disbursements \$32,902.19, Ending Balance \$704,990.07.
- The beginning and ending balances are a little different due to year end journal entries somehow affecting the balances. The year end journal entries were undone and completed again, which have corrected the balances. The three accounts affected are the main checking, money market and the sewer lateral. There was some confusion on the classification of a few items.
- Received two rent payments from Vertical Bridge in December and nothing in January. They may be on a year end of December 31, and they may continue to pay through the year the lease terminates. Will continue to keep an eye on the situation.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve the December Treasurer's Report as stated. On voice vote, the motion unanimously passed.
- January Disbursements \$22,775.34, plus an additional \$34.00 for the business cards for Grantwood Village.
- Trustees to think about raising the Prosecuting Attorneys pay.
- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve January Disbursements as stated. On voice vote, the motion unanimously passed.
- Line of Credit Renewal and Extension
 - There is no paperwork required to complete the line of credit.

- Mark Kienstra motioned, seconded by Sue Ehrhardt, to approve an increase of the Commerce Bank Line of Credit to a balance of \$75,000 from a balance of \$50,000.00. On voice vote, the motion unanimously passed.

VILLAGE CLERK – SUE EHRHARDT

- Filing for candidacy for the Trustees positions in April 2016 closed at 5pm today.
- Sue Ehrhardt will drop the information off at the Board of Election Commissioners this week.
- Letters of interest for Grant Road Construction. This is for the engineering portion of the project. The following are the names of the engineering firms who sent in their letters of interest:
 - Access Engineering - Saint Louis, MO
 - David Mason & Associates - Saint Louis, MO
 - Thouvenot, Wade, & Moerchan - Saint Louis, MO
 - EMK Mullen Engineering - Saint Louis County, MO
 - Cochran - Saint Louis County, MO
 - Kuhlmann Design Group - Saint Louis County, MO
 - CD Engineering - Saint Louis, MO
 - Horner & Shifran - Saint Louis, MO
 - Cole and Associates - Saint Louis, MO
 - AMEC, Foster Wheeler - Saint Louis, MO
 - Artisan Construction Engineers - Granite City IL
- MODOT will be contacted and work with the trustees to determine which company is the best and help determine the next steps.

BUILDING COMMISSIONER – open

- Thanks to Bob Bess for driving around and helping out. The search is on to find a replacement for the building commissioner.

PUBLIC WORKS - MARK KIENSTRA

- Thanks for opening the letters of interest. Currently working with Saint Louis County and hope to have more next month in regards to a timeline for the project, the project should be completed by April 2017.
- The snow removal company, McMannus has GPS tracking, the trustees have access to their site to track where they are. Mark Kienstra will look into to see if residents can also have access.
- MSD Project. There are currently a couple of projects happening with MSD. Later in the meeting there will be a reading for an ordinance to redo two slabs of concrete that MSD was not going to replace. These two slabs will help redirect water to channel it into the inlets to prevent flooding in residents basements.

CHAIRMAN - KEVIN KELSO

OFFICER MIKE THOMEZCHEK - POLICE OFFICER REPORT

- No Crimes in the Village
- Over the last few months of traffic studies, two speeding violations have been written.
- An aggressive solicitor has been in the area. Kevin Kelso had one at his door and the solicitor was not cooperating, so the police were called and the solicitor was caught and picked up.

CHAIRMAN - KEVIN KELSO

- Tree Survey. A lot of trees have fallen down in the last few years. A tree committee will be set up to try to get trees at a discount to replace some of the trees in the islands and to be able to offer residents to be able to purchase them as well. Kevin Kelso nominated Linda Blackburn to be committee head.

- Grantwood Village trustees want the Village to become a Tree City USA participant. An ordinance will be passed. Sue Ehrhardt and Rich Magee will get it going.
- Tim Good from the National Historic Site has been in contact with Kevin Kelso, the historic site is doing a survey of all of the trees within the Village. They are looking for trees that are 100+ years old.
 - Discussion on how to notify the residents that the trees may be looked at on people's property within the village. A postcard may not work because the resident will need to return that. There will be an article in the next newsletter about it.
- Thanks to the resident, Mark Schaetzel, Saint Louis Pre-Sort who is donating the printing as well as the paper for all of the printing needs for the Village.
- Thanks to Sergeant Absolon, and the other Saint Louis County Police officers, for being at the National Park Service event on the Saint Louis Zoo Forum.

VILLAGE ATTORNEY – Rich Magee

- Worked on the Grantwood Contract with Saint Louis County.
- Worked on three ordinances, two for the April Election and one for the concrete replacement to be completed by Berra Construction.

OLD BUSINESS

- None

NEW BUSINESS

- Bill No. 702 - Sales Tax for Vehicles Purchased Out of State.
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 702 by caption.
 - Sue Ehrhardt read Bill No. 702 by caption.
 - **AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE TOWN OF GRANTWOOD VILLAGE FOR THEIR APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE HELD IN THE VILLAGE ON THE 5th DAY OF APRIL, 2016.**
 - Discussion
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 702 by caption a second time.
 - Sue Ehrhardt read Bill No. 702 by caption.
 - Sue Ehrhardt conducted a roll call vote:
 - Sue Ehrhardt - AYE
 - Pat Williams - AYE
 - Mark Kienstra - AYE
 - Kevin Kelso - AYE
 - Bill No. 702 passes and becomes Ordinance 702.16
- Bill No. 703 - No election needed if the number of candidates is the same as open positions.
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 703 by caption.
 - Sue Ehrhardt read Bill No. 703 by caption.
 - **AN ORDINANCE TO PLACE A MEASURE ON THE BALLOT TO OBTAIN AUTHORIZATION FROM THE QUALIFIED VOTERS OF THE TOWN OF GRANTWOOD VILLAGE, MISSOURI TO FOREGO THE ANNUAL ELECTION FOR TRUSTEES IN ANY YEAR IN WHICH THE NUMBER OF CANDIDATES WHO HAVE FILED FOR THE POSITION OF TRUSTEE IS EQUAL TO THE NUMBER OF**

TRUSTEES TO BE ELECTED IN THAT YEAR; FOR SAID VOTERS' APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE HELD IN THE VILLAGE ON THE 5th DAY OF APRIL, 2016.

- Discussion - None
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 703 by caption a second time.
 - Sue Ehrhardt read Bill No. 703 by caption.
 - Sue Ehrhardt conducted a roll call vote:
 - Sue Ehrhardt - AYE
 - Pat Williams - AYE
 - Mark Kienstra - AYE
 - Kevin Kelso - AYE
 - Bill No.703 passes and becomes Ordinance 703.16
- Bill No. 704 - Concrete work Contract with JH Berra Construction.
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 704 by caption.
 - Sue Ehrhardt read Bill No. 704 by caption.
 - AN ORDINANCE TO APPROVE A CONTRACT BETWEEN THE TOWN OF GRANTWOOD VILLAGE, MISSOURI AND J.H. BERRA CONSTRUCTION CO., INC, FOR THE REPLACEMENT OF CONCRETE IN FRONT OF 7480 WHITEHAVEN DRIVE IN THE TOWN OF GRANTWOOD VILLAGE, MISSOURI.
 - Discussion-None
 - Mark Kienstra motioned, seconded by Pat Williams, to read Bill No. 704 by caption a second time.
 - Sue Ehrhardt read Bill No. 704 by caption.
 - Sue Ehrhardt conducted a roll call vote:
 - Sue Ehrhardt - AYE
 - Pat Williams - AYE
 - Mark Kienstra - AYE
 - Kevin Kelso - AYE
 - Bill No. 704 passes and becomes Ordinance 704.16

VILLAGER'S COMMENTS

ADJOURNMENT

Adjournment of Open Meeting

Mark Kienstra motioned, to adjourn the meeting, seconded by Sue Ehrhardt. On voice vote, the motion was unanimously approved. The meeting closed at 8:10 P.M. The next Board of Trustee meeting will be held on Tuesday February 16, 2016 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Sue Ehrhardt
Village Clerk